Sacred Heart UNIVERSITY

2027-2028 Verification of Income

Your application was selected by the U.S. Department of Education for a review in a process called **"Verification"**. Please complete, sign, and submit this form with any other required documentation to the Office of Student Financial Assistance.

A. Student Information

Student's Name (First, Last) _____ SHU Student ID # _____

Street Address _____

City _____ State _____ Zip Code _____ Date of Birth _____

Student's Email Address _____ Student's Primary Phone # _____

B. Family Information

Please review the following instructions carefully and complete the table below with the required information. Include:

1. Yourself, the student
2. Your parent of record (parental information provided on FAFSA form) OR spouse, if married.
   - Dependent students include both of your legal parents (biological and/or adoptive) if they live in the same house (regardless of marital status and gender). Include the step-parent if the parent of record is re-married.
3. Your siblings and your parents' other children OR you and your spouse's children, if applicable.
   - Dependent students include siblings, step-siblings, and other children if your parent of record will provide more than half of their support from July 1, 2027 through June 30, 2028.
   - Independent students should also include children who do not live with you if you provide more than half of their support from July 1, 2027 through June 30, 2028.
4. Other people (i.e., grandparents, cousins)
   - Dependent students include other people if they are now living with your parent of record, and your parent of record contributes over half of their support and will continue to provide over half of their support from July 1, 2027 through June 30, 2028.
   - Independent students include other people if they are now living with you or your spouse, and you contribute over half of their support and will continue to provide over half of their support from July 1, 2027 through June 30, 2028.

Table 1: Family Member Verification Table

Full Name	**Age**	**Relationship**
		Self

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C. Instructions for Parent and Student Income

If you consented to enter your federal tax information (FTI) manually when completing the FAFSA, you must submit either a signed copy of your 2025 Tax Returns, with all schedules, or an IRS Tax Return Transcript for every tax filer. If your parents are married or unmarried and living together, but file their tax returns separately, signed 2025 Tax Returns, with all schedules, or 2025 IRS Tax Return Transcript are needed for both parents.

Parent Non-Tax Filers: If your parent(s) did not or will not file a 2025 IRS Tax Return, and they were not required to, you must provide a copy of their 2025 IRS Verification of Non-Filing Letter dated on or after October 1, 2026. You can obtain a 2025 Verification of Non-Filing Letter by visiting the IRS.gov website and selecting "Get My Tax Record", then clicking "Get Transcript Online". The non-filing letter is regarded as a transcript type. Additionally, you must upload copies of all 2025 W-2(s) and/or 1099(s) the student's SHUAwards portal.

D. Student Income Information

Check the box that applies:

- ☐ My 2025 income was reported on the FAFSA from the IRS, using the IRS Direct Data Exchange (FA-DDX).
- ☐ I filed a 2025 IRS Federal, Puerto Rico, or other foreign tax return but the information was not available or could not be used through the FA-DDX. This information and all schedules must be uploaded.
- ☐ I did not work in 2025, did not earn any income, and did not/will not /was not required to file a 2025 IRS Federal, Puerto Rico, or other foreign tax return.
- ☐ I earned income in 2025 but did not/will not/was not required to file an IRS Federal, Puerto Rico, or other foreign tax return. **Please fill out the chart below.**

Table 2: Student Sources of Income for Non-Filers

Student Source of Income for Non-Filers *Include all income earned from work or other sources.*	**W-2/1099 Attached Yes/No?**	**Amount Earned in 2025**
		$
		$
		$
		$

E. Parent Income Information

Check the box that applies:

- ☐ My parent(s) 2025 income was reported on the FAFSA from the IRS, using the IRS Direct Data Exchange (FA-DDX).
- ☐ My parent(s) filed a 2025 IRS Federal, Puerto Rico, or other foreign tax return but the information was not available or could not be used through the FA-DDX. This information and all schedules must be uploaded.
- ☐ My parent(s) did not work in 2025, did not earn any income, and did not/will not /were not required to file a 2025 IRS Federal, Puerto Rico, or other foreign tax return.
- ☐ My parent(s) earned income in 2025, but did not/will not/were not required to file an IRS Federal, Puerto Rico, or other foreign tax return. Please fill out the chart below.

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Table 3: Parent Sources of Income for Non-Filers

Parent Source of Income for Non-Filers *Include all income earned from work or other sources.*	**W-2/1099 Attached Yes/No?**	**Amount Earned in 2025**
		$
		$
		$
		$

F. Certification and Signatures

Each person signing this document affirms that all the data and information reported on this form and any attachments to this form are accurate and complete. I agree to provide additional documentation if requested. I further agree to notify your office of any error or omission. Also any individuals who submit W-2s that total a gross income that equals or exceeds the IRS tax filing threshold must file an income tax return before the student is eligible to receive Title IV aid. These Individuals may have to then request a Social Security Number, an Individual Taxpayer Identification Number, or an Employer Identification Number.

WARNING: Per Federal regulation, if false or misleading information is purposefully provided on this worksheet, you may be fined, sentenced to prison, or both.

If there are differences between your application and the documents you've submitted, correction may be needed. We cannot process your federal aid until verification has been completed. Please provide the required documentation within 15 days of starting school or the start of your next academic year as applicable.

Student's Signature _____ Date _____

Parent or Spouse's Signature _____ Date _____

(Typed or e-signatures are not acceptable. Please print, sign and date this document.)

This document may be submitted to the Office of Student Financial Assistance ONLY via SHUAwards (Menu > Documents &Messages > Upload it now!), secure fax, mail, or in-person as it contains personally identifiable information.
5151 Park Avenue, Fairfield, CT 06825 203-371-7980 (phone) 203-365-7608 (secure fax)