

Academic Plan for Financial Aid Satisfactory Academic Progress (FA SAP)

Students who are not meeting federal Financial Aid Satisfactory Academic Progress requirements and who are unable to rehabilitate their GPA and/or pace in one payment period must develop an approved **Academic Plan** with an academic advisor. This **Academic Plan** must be signed by the academic advisor and submitted with a completed FA SAP Appeal Form.

FA SAP Requirements

Students must meet **FA Satisfactory Academic Progress (SAP)** standards by attaining a minimum cumulative GPA of 2.0 for Undergraduates and a minimum cumulative GPA of 3.0 for Graduate students. Students are expected to complete their academic program within a timeframe of no more than 150% of their published program length. Additionally, FA SAP requires a completion of credits at a minimum pace to graduate within an acceptable time period. To meet this completion rate or pace standard, students must complete and pass 66.67% of the courses they attempt. For further information, please refer to the Office of Student Financial Assistance's [SAP Policy](#).

Instructions to Student

To appeal for **Continued Financial Aid Probation**, schedule a meeting with your academic advisor to develop an **Academic Plan**. This plan must have specific terms and conditions to ensure that you will be meeting FA SAP standards by a specified deadline. Your signature on page 3 of this form confirms your agreement to meet the requirements of the **Academic Plan**.

Instructions to Academic Advisor

Please develop an **Academic Plan** that includes specific requirements that will enable the student to meet cumulative GPA and pace standards by a designated deadline, or by successful program completion. Your signature on page 2 of this form confirms that you have met with the student and have recommended steps necessary for the student to meet Financial Aid's Satisfactory Academic Progress standards.

Student Information

Name: _____ SHU ID: _____

Phone: _____ Email: _____

Intended Semester for FA SAP Appeal: _____

Major: _____ Expected Date of Graduation: _____

Current Cumulative GPA: _____ Current Pace: _____



Sacred Heart UNIVERSITY

Office of Student Financial Assistance

Academic Plan

Use the space below or an attached document to detail the steps necessary for the student to achieve FA Satisfactory Academic Progress standards as outlined in the Office of Student Financial Assistance's [SAP Policy](#). This plan should contain specific terms in conditions, such as retaking failed courses, taking a reduced course load, enrolling in specific course, or achieving a GPA benchmark in courses attempted. The plan should ensure the student is meeting Financial Aid Satisfactory Academic Progress standards by a specific time or by successful program completion.

This **Academic Plan** will remain in effect until: _____

Advisor Signature: _____ Date: _____

Advisor Name: _____ Title: _____

Phone: _____ Email: _____

Your signature below indicates that you intend to fully commit to your Academic Advisor's recommendations as outlined in your **Academic Plan**. You agree to put forth the effort to improve and to achieve FA Satisfactory Academic Progress Standards. You must appeal to change this plan. You must submit this plan with your completed FA SAP Appeal form. The Office of Student Financial Assistance reserves the right to deny late or incomplete appeals. If you are granted **Continued Financial Aid Probation**, but you fail to meet the conditions of this **Academic Plan**, you will be placed on **Financial Aid Suspension** again and your aid will be cancelled.

Student Signature: _____ Date: _____

This document may be submitted to the Office of Student Financial Assistance only via [SHUAwards](#) (Menu > My Documents > Upload it now!), secure fax, mail, or in-person as it contains personally identifiable information.

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