iPhone Email App Troubleshoot:

<u>NOTE: Please do a Software Update, in order for MFA to work. Outlook Mail app as alternative to not</u> doing Software Update.

Once MFA is enabled for Office 365. Your mail app will require you to sign in again and you will need enter a verification code ONCE.

The verification code will be sent to you via the following depending on your setup method:

- Text message to your mobile device
- Phone call to your office phone

You may have to re-enter your email address (<u>username@sacredheart.edu</u>)

Then enter your password

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| Cancel 🔒 login.microsoftonline.com 💍 |
| Microsoft |
| ← @mail.sacredheart.edu |
| Enter password |
| Password |
| Forgot my password |
| Sign in with another account |
| Sign in |
| ©2018 Microsoft Terms of use Privacy & cookies |
| $\langle \rangle$ \triangle |

After you enter your password, click sign

If this prompt appears, click Accept and continue



| Cancel <u>Accept</u> |
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After your click Accept, you will see this

A code will be sent via text message to your mobile device (see example below)

Enter that code

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| MESSAGES 976-71 831906 | now |
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| @mail.sacredheart.ed | u |
| Enter code | |
| We texted your phone Please enter the code | +X XXXXXXXX20. to sign in. |
| Code | |
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| ©2018 Microsoft Terms of u | Ise Privacy & cookies |

After you enter your code, click Verify

Now you're all set and have access to your email via iPhone mail app

If you need any assistance, please contact the Factory at 203-365-7575