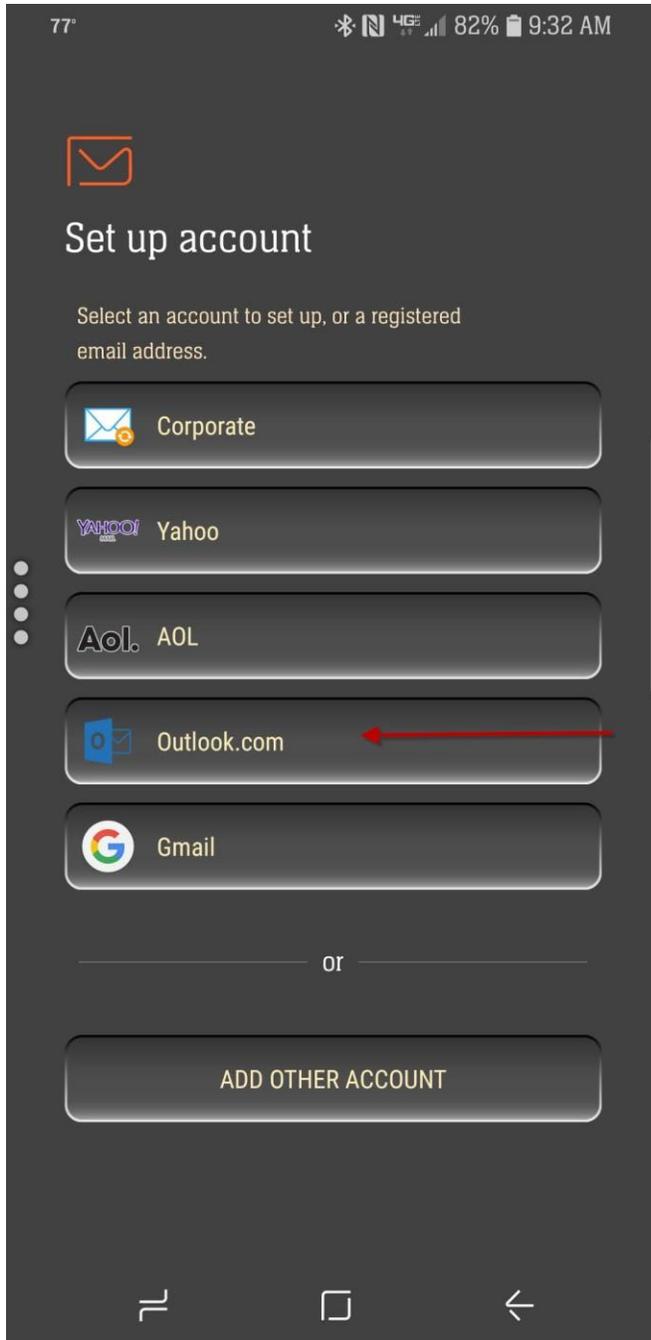
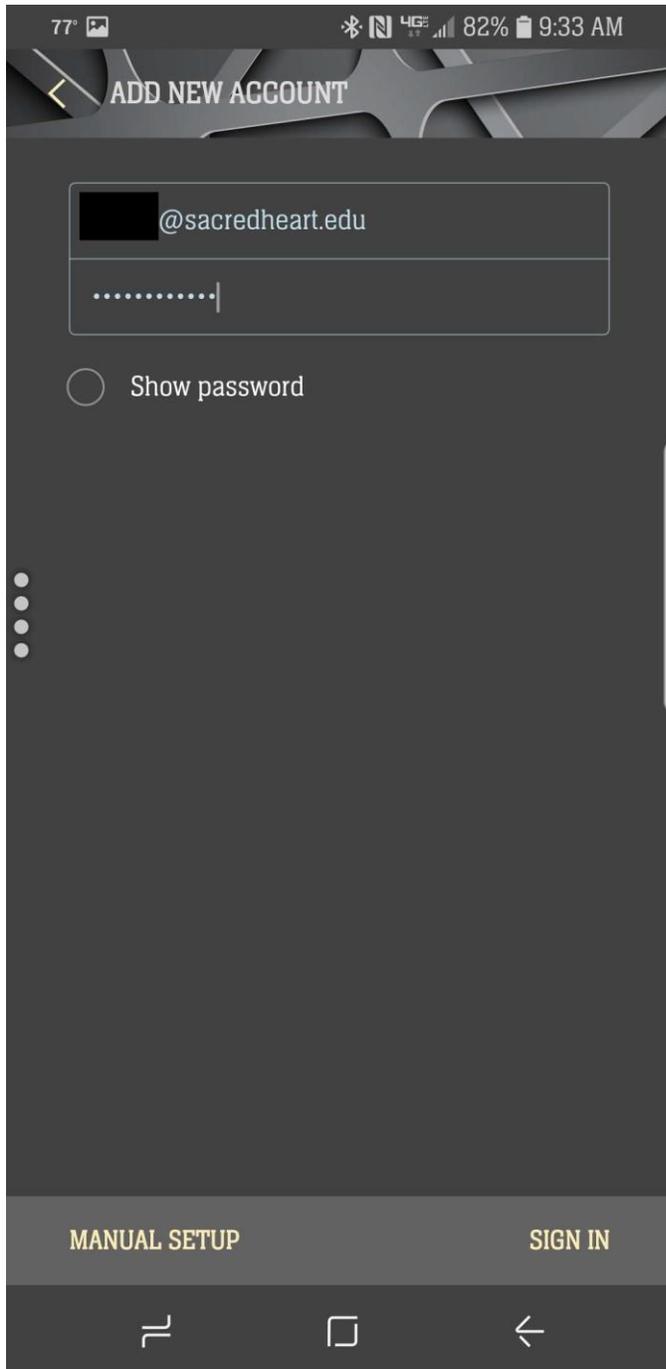


## Samsung Email App Configuration

Choose or click on Outlook.com





Then Click **Sign In**

After you click **Sign In**, you will see this screen below:

77° 7:33 AM 82% 4G LTE

### EXCHANGE SERVER SETTINGS

ACCOUNT

Email address  
[redacted]@sacredheart.edu

Domain\username  
\[redacted]

Password  
[masked]

Show password

SERVER SETTINGS

Exchange server  
sacredheart.edu

Use secure connection (SSL)

Use client certificate

CLIENT CERTIFICATES

Phone ID

NEXT

Enter email address  
([username@sacredheart.edu](mailto:username@sacredheart.edu))  
Domain\username

Enter your username in that field

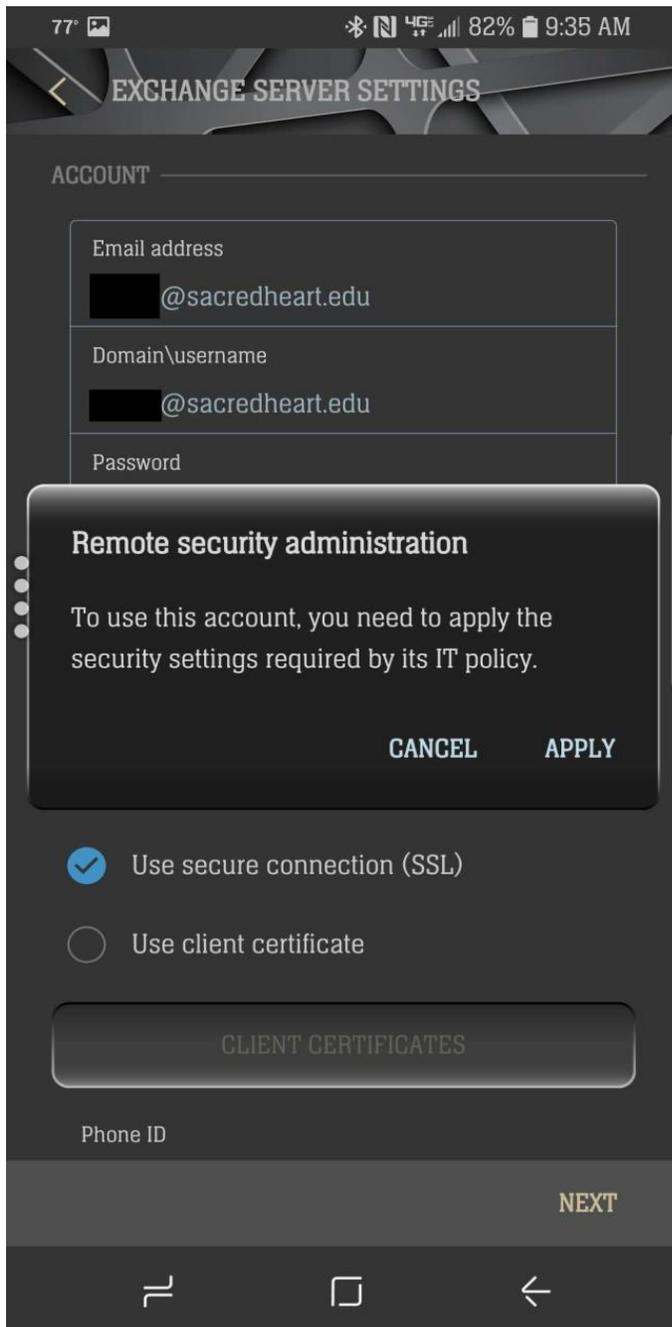
Password:

Use App Password. Refer to SHU  
Office 365 Documentation page 13  
to generate one)

Exchange server:  
Replace sacredheart.edu with  
[outlook.office365.com](https://outlook.office365.com)

Then Click **Next**

After clicking **Next**, you will see this screen:



Click **Apply**

**NOTE:** If the app does not take the credentials, enter **Email address** and **Domain\username** differently than shown above to retrieve email on the device. Android native mail apps do not all behave the same.

Shown below, both Email address and Domain\username are entered with the same format:

The screenshot shows the 'EXCHANGE SERVER SETTINGS' screen. Under the 'ACCOUNT' section, there are three input fields: 'Email address' with 'username@sacredheart.edu', 'Domain\username' with 'username@sacredheart.edu', and 'Password' with masked characters. Below these is a 'Show password' toggle. Under the 'SERVER SETTINGS' section, the 'Exchange server' is 'outlook.office365.com'. There are two radio buttons: 'Use secure connection (SSL)' which is selected, and 'Use client certificate'. Below that is a 'CLIENT CERTIFICATES' button. At the bottom, the 'Phone ID' is 'SEC26BA13D17D3CF' and a 'NEXT' button is visible.

Enter email address  
[username@sacredheart.edu](mailto:username@sacredheart.edu)  
Domain\username (use email alias again)  
[username@sacredheart.edu](mailto:username@sacredheart.edu)

**Password:**

Use App Password. Refer to SHU  
Office 365 Documentation page 13  
to generate one)

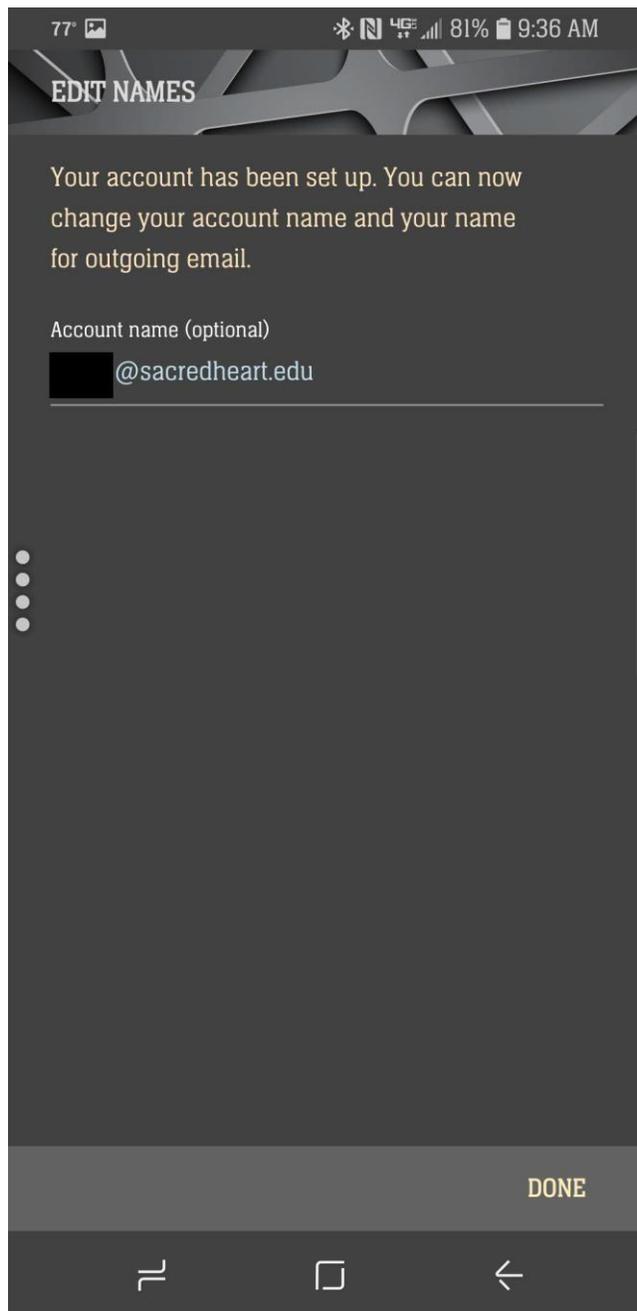
Then Click Next and Apply

After you click Apply, you will see a screen similar to this one:



Click Activate

The last step is optional:



Click **Done**

Now you have access to your email via Samsung email app. **\*Note: Email may take a few seconds to a minute to sync - this is normal**

**If you need any assistance, please contact the Factory at 203-365-7575**