



## **Constitution of Sacred Heart University Panhellenic Association**

### **ARTICLE I. NAME**

The name of this organization shall be the Sacred Heart University Panhellenic Association.

### **ARTICLE II. OBJECT**

The object of the Sacred Heart University Panhellenic Association shall be to grow and enhance interfraternity relations and women's fraternity life in order to strive to accomplish the highest ideals possible through:

1. Continuously thinking and applying the values and intentions of each member group to Sacred Heart University's community and one's own life.
2. Encouraging members to be guided by scholarship and intellect throughout their time at Sacred Heart University and in post-graduate life.
3. Helping and encouraging philanthropic efforts from each member group.
4. Upholding high social and moral standards through adherence to the rules set forth by member fraternities and the Sacred Heart University administration.
5. Supporting and following the National Panhellenic Conference Unanimous Agreements, policies and best practices.
6. Avoiding violating the sovereignty, rights and privileges of member fraternities through compliance to the Sacred Heart University Panhellenic Association rules.

### **ARTICLE III. MEMBERSHIP**

There shall be three classes of membership: Regular, Provisional and Associate. All members of the Panhellenic Association must pay Panhellenic dues per semester by October 1<sup>st</sup> and February 1<sup>st</sup> respectively. If additional members are added after the above mentioned dates, members will be required to pay their dues within two weeks of their bid being signed.

1. The REGULAR membership of the Sacred Heart University Panhellenic Association shall be composed of all chapter members in good standing of National Panhellenic Conference fraternities of Sacred Heart University.
2. The PROVISIONAL membership of Sacred Heart University Panhellenic Association shall be composed of all chapter members in good standing at National Panhellenic Conference colonies and pledged chapters at Sacred Heart University.

### **ARTICLE IV. OFFICERS**

1. The officers of the Sacred Heart University Panhellenic Association shall be President, Vice President, Vice President of Recruitment, Vice President of Public Relations, Vice President

of Philanthropy, Vice President of Scholarship, Vice President of Programming, Recording Secretary and Treasurer.

2. The officers shall be delegates from fraternities holding Regular or Associate membership in the Sacred Heart University Panhellenic Association. The Office of the President, Vice President, Vice President of Public Relations and Vice President of Recruitment shall only be held by a delegate from fraternities holding Regular membership.
3. The officers shall serve for a term of one year, the term of office to being no later than six weeks before the end of the calendar year (January-December).
4. Any officer failing to perform her duties as outlined shall resign and a successor be designated by election or as provided in Article VI, Section 3.

#### **ARTICLE V. MEETINGS**

1. Regular. The Sacred Heart University Panhellenic Association shall hold a meeting on a weekly basis.
2. Special. A special meeting of the Sacred Heart University Panhellenic Association may be called by the President when necessary and shall be called by her upon written request of any Regular or Associate member fraternity at Sacred Heart University.
3. The delegate from each regular, or provisional member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the Sacred Heart University Panhellenic Association.

#### **ARTICLE VI. THE PANHELLENIC COUNCIL**

The administrative body of the Sacred Heart University Panhellenic Association shall be the Sacred Heart University Panhellenic Council.

It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the Sacred Heart University Panhellenic Association and to compile rules governing the Panhellenic Association, including membership recruitment and pledging, which do not violate the sovereignty, rights and privileges of member fraternities.

1. MEMBERSHIP
  - a. The Sacred Heart University Panhellenic Council shall be composed of one delegate and one alternate delegate from each Regular, Provisional and Associate member group at Sacred Heart University as identified in Article III.
  - b. The Sacred Heart University Alumna Advisory Council shall be composed of one alumna advisor from each Regular, and Provisional member group at Sacred Heart University as identified in Article III.
2. SELECTION OF DELEGATES AND ADVISORS. Delegates and alumnae advisors to Panhellenic Council shall be selected by their respective fraternity chapters to serve for a term of one year commencing no later than six weeks before the end of the school year.
3. DELEGATE VACANCIES. When a delegate vacancy occurs it shall be the responsibility of the fraternity concerned to select a replacement within 1 week and to notify the Recording Secretary of her name, email address and telephone number. When a meeting of Panhellenic

Council occurs while a delegate vacancy exists, the alternate delegate of the fraternity concerned shall fulfill the duties of the delegate in all cases, except that of President. The Vice President shall fulfill the duties of President.

4. OFFICERS. The officers of the Sacred Heart University Panhellenic Association shall serve as the officers of its Panhellenic Council. These officers shall serve as the Executive Board of the Panhellenic Council and shall have such powers and duties as prescribed in the Bylaws of the Sacred Heart University Panhellenic Association.
5. MEETINGS. Regular meetings of the Panhellenic Council shall be held at 10 AM every Thursday during the academic year at a location established by the Panhellenic President at the beginning of each semester.

SPECIAL MEETINGS of the Panhellenic Council may be called by the President when necessary and shall be called by her upon the written request of any member delegate of the Panhellenic Council.

QUORUM. Two-thirds of the member fraternities shall constitute a quorum for the transaction of business.

6. VOTING.
  - a. The voting body of the Sacred Heart University Panhellenic Association shall be its Panhellenic Council.
  - b. The voting members of the Panhellenic Council shall be the delegates of each fraternity holding Regular membership. If a delegate is absent, the vote of her fraternity shall be cast by its alternate. If both delegate and alternate are absent, the vote may be cast by a member of the fraternity, providing her credentials have been presented in writing to the Council President prior to the meeting.
  - c. Two-thirds of the voting members of the Panhellenic Council shall be required to establish membership recruitment rules, to determine Quota and to establish Total chapter size, to set the date for pledging and to add a chapter. A majority vote shall be required to carry all other questions.
7. VOICE. The alternate delegates and members of the Alumnae Advisory Council shall have voice but no vote.

## **ARTICLE VII. PANHELLENIC ADVISOR**

1. The Panhellenic Advisor shall be appointed by:
  - a. The Sacred Heart University administration or the Director of Greek Life.
2. The Panhellenic Advisor shall serve in an advisory capacity to the Sacred Heart University Panhellenic Association and its Council.

## **ARTICLE VIII. STANDING COMMITTEES**

The Panhellenic Council Executive Board shall appoint standing committees to carry out the work of the Panhellenic Council and Association.

## **ARTICLE IX. UNANIMOUS AGREEMENTS AND POLICIES**

1. All members of the Sacred Heart University Panhellenic Association shall act in accordance with fundamental Panhellenic polices established by National Panhellenic Conference in the UNANIMOUS AGREEMENTS.
2. All Sacred Heart University Panhellenic Association rules and policies shall be in harmony with those currently established by National Panhellenic Conference.

#### **ARTICLE X. VIOLATIONS**

Violations of the National Panhellenic Conference UNANIMOUS AGREEMENTS, any regulations of this Constitution or its related Bylaws, of membership recruitment rules, of rules concerning matters other than membership recruitment, shall be adjudicated through the NPC Judicial Procedure as presented in the NPC Manual of Information.

#### **ARTICLE XI. AMENDMENTS**

This Constitution may be amended by two-thirds vote of the voting members of Sacred Heart University Panhellenic Association, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.