The Constitution of the Sacred Heart University Inter-Fraternity Council

Preamble

We, the Inter-Fraternity Council of Sacred Heart University, set forth this Constitution and By-Laws in order to cause closer working relationships and coordination among the member fraternities on campus. We strive to be a transparent organization; whose goal is to better the fraternity community as a whole and preside as the governing body over it.

Article I: Name & Objectives

Name

This organization shall be known as the Sacred Heart University Inter-Fraternity Council (IFC).

Objectives

The objectives of this organization shall be to:

a. promote the interests of Sacred Heart University,
b. promote the interests of the member fraternities,
c. promote the interests of college fraternities in general,
d. promote mutual cooperation and respect between the member fraternities and the college/university,
e. ensure cooperation between the member fraternities,
f. discuss questions of mutual interest, and
g. present to the member fraternities such recommendations as the Council deems appropriate.

Article II: Membership

Membership

a. Any social fraternity at Sacred Heart University, which is recognized as a student organization by the University and the Office of Fraternity & Sorority Life, is eligible for membership in the IFC.
b. Current, active member fraternities include: Beta Theta Pi, Delta Tau Delta, Kappa Sigma, Pi Kappa Phi, Sigma Alpha Epsilon. and Sigma Chi.

Composition

The IFC shall be composed as follows, whose additional powers and duties may be outlined in the IFC's Bylaws and are eligible for re-determination pending the approval of the Executive Board.

a. The IFC Executive Board:
    - President,
    - Executive Vice President,
    - Vice President of Administrative and Financial Affairs,
    - Vice President of Recruitment and Public Relations,
    - Vice President of Membership Development and Programming,
    - Vice President of Philanthropy & Community Service.
b. One chapter Delegate from each member fraternity of the IFC.
c. Each chapter is encouraged to appoint Associate Delegates.
    - Associate Delegates could be individuals who show interest in the IFC and who may benefit by getting more experience in both IFC and chapter operations. They will also be the person who will fill in for the chapter delegate if he cannot be in attendance.

Article III: Advisor

IFC Advisor

a. The IFC Advisor shall be appointed by Sacred Heart University.
b. The IFC Advisor shall serve in an advisory capacity to the IFC and its Executive Board.
c. The IFC Advisor has voice but no vote in all IFC meetings (*ex-officio*).

Article IV: Member Fraternity Expectations

The Inter-Fraternity Council (IFC) at Sacred Heart University has a zero-tolerance policy for any discriminatory act, behavior or words against underrepresented identities. Inappropriate behavior against people and their race, national origin, religion, gender, gender identity, gender expression, sexual orientation and physical or mental ability is strictly prohibited. Each member fraternity within the IFC believes in the inclusion of people of all different backgrounds and is dedicated to creating and maintaining a community that adheres to that commitment.

a. No member fraternity will have a women's auxiliary group, such as "little sisters."
b. Each member fraternity must have representation at each other member fraternity's philanthropy event, including the Inter-fraternity Council philanthropy event.
c. Each member fraternity will have risk management policies that address:
    - alcohol and drug use,
    - crisis management,
    - hazing, and
    - sexual assault/abuse.

Article V: Meetings & Attendance

Meetings

a. Executive Board meetings of the IFC shall be held on a weekly basis while classes are in session. General meetings of the Council shall be held once a week, every Friday at 11:00am.
b. Special meetings may be called by the president of the council at any time and must be called by the president at the request of any two (2) member fraternities.
c. Notification of regularly scheduled meetings shall be done at the beginning of the current semester utilizing communication addressed to the president and/or delegate of each member fraternity.
d. Notification of special meetings shall be communicated to the president and/or delegate of each member fraternity.
e. At the passing of an 80% delegate vote, The Executive Board has the power to require attendance to any leadership event, meeting, or event that builds or contributes to the overall campus community. The decision to require attendance must be made and communicated to the fraternities at least one week in advance.
f. The IFC President will designate and preside over all meeting, times and locations.
g. Robert's Rules of Order shall be used to run all business meetings unless deemed unnecessary by the IFC President.
h. Quorum for conducting business shall be an 80% majority of all active chapter delegates in good standing.

Attendance

a. The IFC Executive Board members are required to attend all meetings.
b. The Chapter Delegates are required to attend all meetings.
    - If unable to attend, he must send the Associate Delegate or another responsible initiated brother in the chapter.
    - If no delegate of a member fraternity is in attendance, it will count as an unexcused absence for that member fraternity's delegate.
c. IFC Executive Board and chapter delegates are allowed one (1) unexcused absence per semester at General meetings.
d. Any excuses must be submitted at least twelve (12) hours in advance to the IFC President or Vice President of Administrative and Financial Affairs and the IFC Advisor, along with the name of the person that will be attending the meeting in his place.
e. Violators of the attendance policy will be subject to a fine of $100 for two (2) unexcused absences.
    - A third absence (3rd) will result in an additional $75 fine and referral to the IFC Judicial Board to review the participation status of the fraternity or starting the procedure of impeachment of an officer.

- Fines will be paid by the next General Board meeting, or the end of semester, whichever occurs first.

f. If the chapter delegate is able to find a replacement and notifies within the 12-hour time frame, he will not be subject to a fine or absence. This does not apply to executive board members.

Participation

a. Council meetings shall be open to all interested parties, except when declared otherwise by the President or majority IFC vote.
b. At open meetings, those interested parties may participate in the discussion, but they may not conduct business.
c. Only delegates or Chapters in good standing can conduct business.
d. Attendance at closed meetings shall be limited to one Delegate from every member chapter, the members of the Executive Board, IFC Advisor and anyone with the permission of the President or by a majority vote of the IFC.
e. Quorum shall consist of a majority of the delegates eligible to conduct business before the Council. A majority is 80%.

Article VI: Voting

Voting Procedure

a. Each member fraternity shall have one vote unless such voting rights have been revoked as outlined in the Constitution, Bylaws, or any other IFC document.
b. The voting members of the IFC shall be the Chapter Delegate of each member fraternity.
c. Should the Chapter Delegate be unavailable; a suitable substitute must take his place as outlined in the IFC Bylaws.
    a. Failure to have delegate representation will result in that chapter forefitting their vote.

Article VII: Powers, Jurisdiction, Authority & Responsibility

Council Welfare

a. The Council shall legislate on matters that affect the welfare of the fraternity community by maintaining and amending this Constitution, the Bylaws, and any policies, guidelines, programs, and resolutions.
    a. The need for a full review of the constitution will be voted upon every year by each member fraternity. The vote will take place at the conclusion of the fall semester with the review to commence at the beginning of the following spring semester. A majority vote to coduct a review of the constitution is 80%.

b. Any formal action of the IFC shall be binding on all members and member organizations of the IFC. Except as outlined in the Constitution or Bylaws, the Council can approve or preclude any executive action that is not specifically authorized. Any of the above-mentioned legislative actions are termed Council review.

Operations

The Executive Board shall have the responsibility of managing all operations of the IFC. This may include but is not limited to establishing committees, promoting workshops, and organizing meetings. The Executive Board shall have the authority to award incentives and establish penalties to ensure the health of the IFC operations.

Violations

Violations of the IFC Constitution will be referred to the Judicial Board as outlined in the IFC Bylaws and Sacred Heart University Interfraternity Judicial Code.

Article VIII: Beneficiary

Should the Interfraternity Council at Sacred Heart University be disbanded, dissolved or otherwise cease to exist, any funds and/or property in the organization's name shall be donated to the LivFree Foundation.

The contact info is as follows:

LivFree Foundation
PO Box 2512
Shelton, CT 06484
203-685-6624

Article IX: Documents & Amendments

Documents

a. This Constitution must supersede all previously existing constitutions of the IFC
b. Policies must be maintained by officers to ensure smooth IFC operations.
c. Policies are binding for all member organizations and their respective members.

Amendments

a. This Constitution may be amended by a vote in the affirmative of 80% of the member fraternities in good standing.
b. Constitutional amendments must be submitted in writing to the Council, chapter Presidents and chapter Delegates of member fraternities at least one week prior to the business meeting at which the vote is taken.

c. All policies and amendments to policies require approval by a majority (80%) of all member fraternities in good standing.

Enactment

a. If a majority delegate vote passes, for the amendment process to be finalized, the document must be verbally signed by the current IFC President and Executive Vice President. Confirmation from both is required to pass the amendment. If both confirmations are not obtained, the amendment is tabled until another vote can take place at least 2 weeks after the current one.
b. If one of the two is someone who has lost or is unable to fulfill their duties, the next officer in the line of succession will assume that role and sign for them.
c. This Constitution was amended by the IFC Assembly on: **4/25/2025**

Vote Count:
For: 6

Against: 0

Abstain: 0 (Carries with Majority)

President: Cosmo Siano (Approved at Council Meeting on 4/25/2025)

Executive Vice President: Thomas Malki (Approved at Council Meeting on 4/25/2025)

Sacred Heart University Inter-Fraternity Council Bylaws

Article I: Duties & Responsibilities of the Executive Board

Responsibilities

Responsibilities of the Executive Board and its Officers

a. Manage all IFC operations including but not limited to:
    i. All committee and special projects,
    ii. Finances,
    iii. Recruitment,
    iv. Communications,
    v. Institute and community liaison,
    vi. NIC business,
    vii. Elections,
    viii. Panhellenic relations,
    ix. All meetings, and
    x. Any other matters that may need attention.
b. Attend all Council and Executive Board meetings and also any other important meetings as deemed by the President. No member of the Executive Board may represent his chapter at the IFC meeting; rather, he reports only as an officer of the IFC.
    i. If an officer of the Executive Board accumulates three (3) absences from IFC meetings, Executive Board meetings, or any other mandatory function which all Executive Board officers are required to attend, he shall be brought up for impeachment by the Executive Board at the IFC meeting following the threshold absence.
c. Ensure that all documents are on record and up-to-date. When necessary, propose changes to those documents, or move to delete them from the record. These documents include but are not limited to:
    i. Constitution,
    ii. Bylaws,
    iii. Policies,
    iv. Programs,
    v. Guidelines,
    vi. Resolutions,
    vii. Statements of position,
    viii. Minutes, and

ix. Correspondence.

d. Promote cooperation and collaboration between chapters.
e. Ensure that the IFC is striving toward achievable goals while soliciting chapter support of these goals.
f. All Executive Board members shall adequately prepare the incoming officer so that they may effectively perform the duties of their respective office.

Executive Duties

g. Members of the Executive Board must hold an executive board meeting at least once every two weeks with the IFC advisor in attendance prior to the full-body meeting.
h. IFC Executive Board members must be current, full-time, undergraduate enrolled students at Sacred Heart University.
i. IFC Executive Board members must be members in good standing with a fraternity recognized by Sacred Heart University and the Office of Fraternity & Sorority Life.
j. IFC Executive Board members must maintain a 2.8 cumulative GPA, with the exception of the President and Executive Vice President,; who must maintain a cumulative 3.0 GPA.
    i. The IFC Advisor will verify academic standing at the beginning of each semester to determine if any IFC member is ineligible.
        1. If found in violation, the executive board member will be automatically removed from his position.
k. IFC Executive Board members are expected to maintain and conduct business in a professional manner consistent with the goals and ideals of Sacred Heart University Fraternity Life and the Student Handbook.
    i. The IFC Advisor reserves the right to ensure that all members of the IFC are in good standing per the guidelines set forth in the most recent version of the Sacred Heart University Student Handbook in order to maintain the integrity of the Executive Board.
        1. If found in violation, member will be referred to the IFC Judicial Board for review.
l. Report on all actions taken by the executive board at the next full-body meeting.
m. If not explicitly stated, if an executive officer is unable to serve, the next Officer listed in Article II, Section II will assume the absent Officer's duties.
n. Act in the best interest of the Sacred Heart Interfraternal community and be an unbiased supporter for all IFC organizations.
o. Maintain all social media accounts with no alcohol or illegal substances present. This includes all social media accounts of the Sacred Heart interfraternal community. If the board member is over the legal federal drinking age, The

accounts might contain pictures of the alcohol, but it must be displayed in a positive way and not in a way that is offensive or disrespectful to the board/university, as well as no branded items present. If this issue were to arise, the judicial board would be responsible for setting a sanction, with the maximum sanction of expulsion.

p. Each officer shall be required to attend 90% of the mandatory IFC events throughout the academic year. Mandatory events shall be determined and set by the IFC President.

Article II: Duties of the Inter-Fraternity Council

Officers & Duties

1. Section the duties of the President:

a. Preside over all meetings of the IFC Council and Executive Board
b. Provide guidance and focus to the efforts of the IFC Council and Executive Board
c. Establish a time for the weekly Executive Board meeting and the monthly chapter president's meeting
d. Establish and maintain working relationships with chapter leaders, other student leaders, campus administrators and advisors
e. Establish an IFC position statement on all University issues that may affect the IFC community and mobilize member fraternities when appropriate
f. Appoint chairs to all committees
g. Commission and disband all standing and ad hoc committees of the Inter-Fraternity Council.
h. Maintain the focus of the Inter-Fraternity Council in accordance with the IFC mission statement, goals and objectives.
i. Meet with leaders of other councils, cultural centers and all other necessary student organizations (at least once a month) in order to keep all parties informed of each group's plans on campus
j. Required to meet with the IFC advisor on a weekly basis with a set time and place determined between the two
k. Required to meet with the Panhellenic President on a bi-weekly basis with a set time and place determined between the two
l. Shall not vote in elections but will serve as the tiebreaker vote in the event of a delegate tie
m. Ensure that all chapter presidents attend IFC chapter meetings on a biweekly basis
n. Plan at least one IFC-wide brotherhood event each semester for members of each member fraternity to attend.

2. Section The duties of the Executive Vice President:

a. Assist the President in his duties and assume those duties if the President is no longer able to serve
b. Chair the Wellness Committee and oversee all programs, meetings, initiatives, etc.
c. Establish and maintain working relationships with chapter leaders, other student leaders, campus administrators and advisors
d. Report to the President on all matters pertaining to external relations
e. Actively work on the improvement of relations between fraternity and sorority students, families, faculty/staff, community members and unaffiliated students
f. Oversee the operations and organization of the IFC Judicial Board
g. Understands the motivations and interpretations of all University and IFC policies
h. Leads constitutional review process as determined by delegate vote
i. Presents allegations of misconduct with the Office of Fraternity & Sorority Life and all IFC organizations and any other organizations as seen fit
j. Work with College Panhellenic Council (CPC) on all interpretations of their Constitution and Bylaws that might affect the IFC.
k. Organize and coordinate large- and small-scale events of behalf of the entire Fraternity & Sorority Life community.

Section 5. The duties of the Vice President of Administrative & Financial Affairs

a. Manage all financial affairs of the Inter-Fraternity Council
b. Set dues for all IFC member fraternities and provide an accurate invoice for chapters to complete payment
c. Pay all debts and bills incurred by the IFC
d. Provide fraternities with monthly reports on how finances were managed in the last month and a balance in the IFC checking account
e. Handle and maintain all pertinent financial data and records
f. Present a comprehensive financial report to the IFC Council on an annual basis
g. Record the attendance and minutes at all regular and special meetings of the IFC Executive Board and IFC Council and promptly distribute the completed minutes to attendees and council members following the meeting
h. Maintain accurate records of all meetings minutes, amendments and changes in the IFC Constitution and Standing Policies.
i. Distribute all IFC Assembly meeting minutes to all Executive Board members, delegates and chapter presidents at the closure of each meeting in the corresponding Outlook Group.
j. Submit all space requests in Pioneer Planner for IFC-related meetings, programs, events, etc.

k. Develop an itemized budget each semester with the help of the Executive Committee. After confirming the budget with the Executive Committee, present the budget to the IFC Council at the fourth from last IFC Assembly of the semester.
l. Serve as *ex-officio* member during Judicial Board hearings to take minutes.

Section 6. The duties of the Vice President of Recruitment & Public Relations:

a. Organize and execute all facets related to a year-round fraternity recruitment program
b. Produce and coordinate the production of all IFC recruitment and promotional materials
c. Organize and coordinate presentations regarding fraternity recruitment to students and families
d. Draft semester recruitment policies and modifications prior to the start of the recruitment period and announce all plans at the Executive Board and IFC Council meetings
e. Educate and hold chapters accountable for IFC recruitment policies.
f. Conduct regular meetings with chapter recruitment chairs to provide support and advice to all fraternities for recruitment
g. Educate the fraternity and sorority community on ways to increase recruitment potential, develop and implement recruitment programs designed to their specific needs and offer materials useful in the creation of recruitment programs.
h. Create and maintain a vibrant social media presence of the entire fraternity community
i. Develop and execute a public relations and social media strategy to keep the community informed of upcoming events or news
j. Work to improve the overall IFC image and spread awareness of what is IFC and the purpose of IFC
k. Must post a minimum of 2 posts per week that are engaging and informative to our Fraternity & Sorority Life and University communities
l. Responsible for serving as a liaison to various campus organization and community through social media. All communication must be shared during IFC Council and Executive Board meetings
m. Coordinate with the Panhellenic Vice President of Public Relations to share content across all social media platforms
n. Maintain consistent communication with the PR chairman of each member fraternity

Section 7. The duties of the Vice President of Membership Development & Programming:

a. Work in collaboration with the Panhellenic Vice President of Programming to plan and execute Greek Week and Anti-Hazing week
b. Provide chapters with information on leadership development opportunities on campus and in the Bridgeport/Fairfield community.
c. Develop opportunities for continuing member education by collaborating with university offices and departments, alumni and peer student organizations to offer educational programming covering topics such as academic achievement, alcohol

consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics.

d. Collaborate with other councils, offices, and student organizations to further community impact and enhance programming efforts.
e. Work with the Office of Fraternity & Sorority Life on implementing a leadership development seminar series for students to develop and improve their leadership skills
f. Assist the programming chair of each member fraternity with creation and implementation of programming ideas, if requested.

Section 8. The Duties of the Vice President of Philanthropy & Community Service

a. Responsible for organizing all IFC sponsored philanthropy and service events.
b. Maintain and update a calendar of Fraternity and Sorority life philanthropy events on campus.
c. Facilitate philanthropy meetings with the philanthropy chairs of all chapters and acts as the liaison for all community service events and activities.
d. Work in collaboration with the Panhellenic Vice President of Philanthropy to host a joint Philanthropy event for the Sacred Heart Community
e. Research and develop community service programming for the IFC community.
f. Required to host at least one IFC philanthropy event per academic year.
g. Required to host at least one IFC service event in the Bridgeport/Fairfield area per academic year
h. Act as a liaison to the LivFree Foundation
i. Responsible for finding philanthropic partnerships with other organizations to better promote the IFC.

Succession

Upon vacancy of an IFC Executive officer, the following progression will occur with respect to each of the officers:

A. President:
    I. Should the position of the IFC President become vacant for any reason, the Executive Vice President shall assume the vacated position for the remainder of the already initiated term. A special election will then be held to fill the Executive Vice President position. This vacant position cannot be obtained by a member already in a position on the IFC executive board.
B. All other IFC Executive Committee officers.
    I. Should any IFC Executive Board officer position other than President become vacant for any reason, the IFC President may appoint an interim officer at his own discretion. The IFC Executive Board should then decide when and how to hold a

special election to fill the position. Any member of an IFC Chapter in good standing shall be eligible to run for these vacated elected positions as long as they have over a 2.8 cumulative GPA. 3.0 for the top two positions. (President, Executive Vice President).

II. If the candidate seeking a vacant position, other than President, is a current member of the IFC Executive Board, he must satisfy the following requirements:
    a. He must participate in the election with the understanding that:
        i. If he wins, he shall serve in his new position while fulfilling all responsibilities of his previous position until his previous position is filled.
        ii. If he loses, his now vacant position can be lost to another candidate.
        iii. It is possible for an IFC Executive Board member to run for another position, lose, run for their previous position, and lose their previous position as well.
    b. To participate in the special election itself, there must be at least one (1) candidate on the slate of the position being vacated that is not on the IFC Executive Board. In this case, the slate cannot be zero.

Chapter Delegate Duties

The Chapter Delegate Shall:

1. Be the liaison between the IFC Board and your chapter.
2. If in the event that the Delegate cannot attend the meeting, the Delegate must send another initiated brother or the chapter's Associate Delegate.
3. Be prepared and ready to talk about upcoming events/brotherhood bonding events and anything related to your chapter during chapter updates and/or during open forum.
4. Take accurate notes during the IFC council meetings
5. Relay all information told during the IFC meetings as they could be mandatory presentations, events, community service etc.
6. Consults with chapter on voting matters before casting vote on behalf of the chapter on matters governed by the Inter-fraternity Council.

Article III: Selection & Removal of Executive Board

Eligibility

A. IFC Executive Board members must be current, full-time undergraduate enrolled students at Sacred Heart University.
B. IFC Executive Board members must be active members in good standing with a fraternity recognized by their inter/national organization, Sacred Heart University, and the Office of Fraternity/Sorority Life.

a. Should an elected officer's chapter/colony permanently lose recognition from the above entities during his term of office, they will automatically be removed from their position and a special election shall be held to fill the vacancy.

C. The members of the IFC Executive Board shall not be the Recruitment Chairman or a member of his respective chapter's recruitment team.
D. The members of the IFC Executive Board shall not be the President of their respective chapter.
E. IFC Executive Board members can be elected from any active fraternity organization on campus. However, the members serving in the positions of President and Executive Vice may not be members of the same fraternity. Additionally, there will be no more than 50-percent representation, or three positions, from the same organization.
F. IFC Executive Board members must maintain a 2.8 cumulative GPA or higher.
    a. The President and Executive Vice President must maintain a cumulative 3.0 GPA or higher.

Regular Election

A. Regular Election is defined as any vote of new officers after the completion of the previous officer's regularly scheduled term.
    I. IFC Elections must be completed by the second-to-last regularly scheduled IFC Council meeting of the current fall semester. The last IFC Council meeting of each fall semester will act as a transitional meeting between the outgoing and incoming officers.
B. Each member fraternity is encouraged to complete their individual elections process at least one week in advance of the start of the IFC elections process.
C. Slating Procedure
    I. Slating Process Procedure
        i. Candidate applications will be made available to candidates at a time determined by the IFC Executive Board.
        ii. Candidate applications will be due on a date communicated by the IFC Executive Board.
        iii. The IFC Executive Board will form a Selections Committee to review all application materials.
    II. Defining the Slate
        i. The slate will consist of a formal recommendation of candidate(s) from the Selections Committee for the upcoming IFC elections.
        ii. The Selections Committee shall consist of four individuals:
            1. IFC Advisor, IFC President, Executive Vice President, and the Executive Board officer of the position being interviewed

2. The IFC advisor will have voice but no vote on the Selections Committee.
3. If a current one of the board members listed above is running for a position being discussed, he will need to leave the meeting until the discussion/slate process has been conducted.
4. If a committee member is running for all positions listed, he cannot be a part of the slating process and the IFC president shall appoint an executive board member not in the IFC president's organization to fill the vacancy.
5. The slate can consist of any number of candidates for a position, including zero, and this number is at the discretion of the Selections Committee.
6. The Selections Committee will review applications and vote whether or not to include each candidate for the slate based on a majority vote.
7. The slate will be announced to the voting members of the IFC along with candidate profiles for those slated at least 1 week prior to elections.

D. Election Procedure
   i. Chapter Delegates will act as the voting members in the election process.
   ii. The chapter Delegate will vote on the proposed slate as presented in its entirety.
   iii. A simple majority is needed to pass the slate of candidates for office.
   iv. No floor nominations will be permitted in the IFC election procedure.
   II. The canidate will present a two minute speech in front of the IFC Executive Board and each member fraternity's Delegate in preparation for a delegate vote.
   i. In the event of a tie, the IFC president shall break the tie by showing no bias to anyone running for that specific position. His vote should be cast by selecting the candidate best suitable to improve the longevity and vitality of the IFC.

Special Election

A. A Special Election is defined as any election that falls outside of the Regular Election process.
B. Should a position become vacant during a term, outside of the Regular Election period, a Special Election will be held. Should more than three (3) positions become vacant, a special election must be held.
   I. Three or less vacant positions does not require a special election if deemed not necessary by the Executive Board.
C. Process Procedure

I. Candidate applications will be made available at a time determined by the IFC Executive Board.
II. Candidate applications will be due on a date communicated by the IFC Executive Board.
III. The IFC Executive Board will form a Selections Committee to review all application materials and conduct all slating interviews. The Selections Committee shall consist of: IFC Advisor, IFC President, Executive Vice President, and Vice President of Administrative & Financial Affairs.
    i. If the position for which the applicant is being interviewed is either the President, Executive Vice President, or Vice President of Administrative & Financial Affairs, the next highest-ranking officer will take his place on the Selections Committee.
    ii. The IFC Advisor will have voice but no vote on the Selections Committee.
IV. The slate can consist of any number of candidates for a position, including zero, and this number is at the discretion of the Selections Committee.
V. The Selections Committee will interview all candidates and vote whether or not to include each candidate for the slate based on a majority vote.
VI. The slate will be announced to the IFC Executive Board. The candidate will present a two-minute speech in front of the IFC Executive Board and each member fraternity's Delegate in preparation for a delegate vote.
VII. The vote will be decided by a simple majority of delegates to determine the passing of the slate.
VIII. In the event of a tie, the IFC president shall break the tie by showing no bias to anyone running for that specific position. His vote should be cast by selecting the candidate best suitable to improve the longevity and vitality of the IFC.

Term of Office

Executive Board Officers' terms are from the last calendar meeting of the first semester to the same last calendar meeting one year later.

Impeachment

Any IFC member may initiate impeachment proceedings against any Executive Board member by utilizing the following process:

A. Any member of the IFC may submit the concerns of the member(s) in question in writing to the IFC Advisor.
B. The IFC Advisor will inform the Executive Board of the submitted concerns within 36 hours.

C. The IFC President will serve as chair to investigate the concerns, unless he is the member in question, wherein the Executive Vice President will chair the committee.
D. The IFC will be notified about the Executive Board member being reviewed at the next IFC meeting.
E. An ad-hoc committee will be established to assist the selected Executive Board member composed of the following:
    i. The IFC President and or Executive Vice President
    ii. All chapter delegates
    iii. The IFC Advisor will have voice but no vote on the committee.
F. All meetings held by the committee are closed to non-committee members.
G. The committee will present its findings within two (2) weeks time to the IFC.
H. Prior to the committee making its report to the IFC, the person being reviewed will have the opportunity to present his side to the committee.
I. If the concerns are deemed relevant, the committee can make recommendations up to and including removal from office.
J. A two-thirds (2/3) majority vote of the IFC Executive Board is required to act on any recommendations of the committee.

Resignation

A. All officer resignations must be submitted in writing to the IFC President with any and all related officer materials. Resignation of the IFC President must be submitted in writing to the IFC advisor with all related officer materials. The resignation is final and cannot be revoked once delivered to the IFC advisor.
B. Any officer who resigns must transition or help facilitate the transition of information and responsibilities to the succeeding officer.

Article IV: Committees

Committee Chairmanship

For special committees, all committees and their chairmen shall be appointed by the President or the appropriate council member pending approval of the President and IFC Advisor.

Power

A. All committees are directly responsible to the Executive Board. Committees have the power to make recommendations to the Executive Board, Council or Judicial Board.
B. A committee may also take any actions for which the Executive Board gives the committee authorization.
C. Any committee action is subject to review by the Executive Board.

Standing Committees

A. Judicial Board

I. Composition
    i. The Judicial Board shall be composed of one representative from each member fraternity, appointed by that member fraternity on an as-needed basis. The Executive Vice President shall chair the committee. The VP of Administrative & Financial Affairs shall take minutes and not be a voting member.
    ii. All Judicial sanction(s) must be presented to the IFC advisor before such sanction(s) are imposed.

II. Responsibilities
    i. Handle all alleged violations of the IFC Constitution, Bylaws, any other governing document, and alleged violations of Sacred Heart University policies referred to it by the University.
    ii. Educate member fraternities about the IFC judicial procedure.
    iii. Participate in training designed to educate Judicial Board members about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning.
    iv. Conduct a fair hearing with impartial Judicial Board members.
    v. Maintain confidentiality throughout and upon completion of the judicial process.
    vi. Create and maintain proper documentation. Documentation should be retained by the Vice President of Administrative & Financial Affairs.

III. Procedures & Powers
    i. The IFC, its member organizations and respective members will adhere to all IFC governing documents and University policies, and in the instance of a violation of such, the Judicial Board will follow the judicial procedures in the Scared Heart University IFC Judicial Code.
    ii. The Judicial Board shall have the authority to impose sanctions as outlined in the Sacred Heart University IFC Judicial Code.

IV. Appeals
    i. The Judicial Board's decision is subject to appeal by a member fraternity as outlined in Article IV, Sections I, II, and III of the Sacred Heart University IFC Judicial Code.

B. Programming Committee

I. Composition

i. The Programming Committee shall consist of a chairman (Vice President of Membership Development & Programming) and no less than one representative from each IFC organization

II. Responsibilities

i. This committee shall be responsible for assisting the Vice President of Membership Development & Programming with all matters related to programming on behalf of the IFC community.

ii. This committee shall help the Vice President of Membership Development & Programming with running all fraternity and sorority programming events, including but not limited to Greek Week.

C. Special and Ad-Hoc Committees

I. Special and Ad-Hoc committees shall be to manage any projects undertaken by the IFC, which do not fall within the scope of any standing committees.

II. Any member of the IFC Executive Board shall have the right to propose the creation of a special or ad-hoc committee and its chair(s) at an IFC Council Meeting.

Article V: Finances

Fiscal Year

The Fiscal Year of the IFC shall be from July 1st to June 30th, inclusive.

Contracts

The signature of the IFC President and Advisor shall be required to bind the IFC on all contracts.

Payments

All payments due to the IFC shall be invoiced and given to the chapter's Delegate. Payments will be given to the Vice President of Administrative & Financial affairs, who shall record them. Checks for payments shall be made payable to the order of Sacred Heart University.

Dues

A. Membership dues to the North-American Interfraternity Conference (NIC) are paid yearly as invoiced by the NIC.

B. IFC membership dues shall be an assessment per member and new member and invoiced by the IFC each semester

a. Active membership in the IFC shall be retained by the payment of a maximum $17 dues per member and maximum $17 per new member each semester.

b. Member chapters will be invoiced no later than one week after Bid Day with formal notice passing to the chapter from the Vice President of Administrative & Financial Affairs to the Chapter Delegate.

c. Chapter dues must be paid within two weeks of the date on which the invoice is sent to the Chapter Delegate. If the dues are delinquent as of two (2) weeks' time from that date, an additional $200 will be added to the delinquent dues every week thereafter. However, the concerned fraternity shall be responsible for all business approved and conducted by the IFC, unless voting status is assessed by the judicial board due to lack of payment.

Article VI: Academic Policy

Academic Requirements

A. All Fraternity members must maintain the minimum GPA standard set forth by their chapter to remain in good standing.
B. Each member fraternity must meet or exceed all men's undergraduate cumulative GPA as outlined in the Standards of Excellence.
C. Corrective Actions
    a. For the first semester that a chapter fails to meet all men's undergraduate cumulative GPA, they will be placed on Academic Probation. This first probationary period will involve monthly academic meetings between the IFC advisor and the respective chapter Scholarship Chair to formulate a new plan of action. The IFC Advisor will contact national headquarters for academic assistance.
    b. For the second consecutive semester that a chapter fails to meet the all men's undergraduate cumulative GPA, they will be placed on a Probationary Period. In addition to monthly meetings already established between the respective chapter and the IFC advisor will work to offer new academic outlets for members' individual needs. Dues are subject to increase $5 per active member in compliance with noticeable lack of chapter efforts. The IFC Advisor will contact national headquarters voicing further concern and for additional academic assistance.
    c. For the third consecutive semester that a chapter fails to meet the all men's undergraduate cumulative GPA, the IFC will then ask each individual member who has a cumulative GPA below that chapters minimum academic requirement to disaffiliate from their respective organizations. If the members do not disaffiliate, the IFC may then contact the organization's national headquarters, or recommend the revocation of IFC membership.
    d. Any additional dues collected due to probationary periods will be budgeted back into related programming events.

Article VII: Recruitment Bylaws

Definitions

A. Recruitment shall be defined as the process of soliciting unaffiliated full-time undergraduate students for the purposes of attracting future members.
B. Recruitment events shall be defined as activities or events with the implicit or explicit goal of recruitment, in which chapter funds, or funds organized or collected by members of the chapter on its behalf, as used; and/or those events sponsored by the IFC or chapters with the explicit goal of recruitment.
C. A bid shall be defined as an invitation, explicit or implicit, made to an unaffiliated student to join a chapter.
D. The IFC grace period shall be defined as the time during which the fraternities are recruiting and not able to offer bids, with the exception of colonies.
    a. The fall grace period begins on a date specified between the IFC Advisor and the Vice President of Recruitment.
    b. The spring grace period begins on a date specified between the IFC Advisor and the Vice President of Recruitment.

Purpose

A. To establish a concrete and consistent recruitment process for fraternal life on campus.
B. To ensure an equal opportunity for all fraternal organizations to recruit men who will benefit each fraternity's beliefs and conduct.
C. To set a reliable recruiting calendar that can be depended upon by the entire campus community.
D. To provide and allocate the proper resources and information to all chapters participating in recruitment.
E. To make a visible and credible source of positive values on campus.
F. To advocate for the overall experience of fraternity knowing that membership in any member fraternity is better than no membership at all
    a. In joining one member fraternity it is the understanding that you are part of the greater IFC Community.

Eligibility

A. Chapters
    a. Chapters in good standing with both the University, their inter/national headquarters, and the IFC may participate in recruitment.
    b. Potential Members
        i. All first-year students are eligible to participate in fall recruitment and join a fraternity with a minimum cumulative high school GPA of 2.5.

ii. If a student has already established an undergraduate GPA, then the student must have at least a cumulative 2.5 GPA to be eligible to join a fraternity.
    1. Grades will be verified by the Office of Fraternity & Sorority Life and be made available to the chapters through the Fraternity Recruitment Registration System.
iii. All potential new members must be eligible to join a student organization at Sacred Heart as outlined in the Sacred Heart Student Handbook.
iv. All potential new members must register for fraternity recruitment through the online registration/distribution system in order to be eligible to receive a bid.

c. Standards
    i. Recruitment Events
        1. All chapters must have all of their recruitment events registered and approved through Sacred Heart event registration process at least fourteen (14) days prior to the date of the event.
        2. Chapters are not permitted to host recruitment events before the conclusion of the IFC-sponsored events at the beginning of each recruitment period.

d. Guidelines
    i. Women are not permitted to be involved with fraternity recruitment or attend chapter recruitment events. This includes but is not limited to sweethearts or any other woman:
        1. wearing clothing/accessories that can be associated with the fraternity while the fraternity is actively recruiting;
        2. appearing in recruitment videos with the exception of women who may be captured in the frame of a photo/video clip filmed at an appropriate event sponsored by a Sacred Heart organization; and/or
        3. any equivalent actions.
    ii. The IFC Executive Board will review and approve all recruitment video content for the purpose of ensuring compliance with the above guidelines.
    iii. Women are permitted by the IFC to wear fraternity letters or shirts of any kind outside of the IFC grace period, except for at official chapter recruitment events. They may have stricter requirements from their own organizations, Panhellenic, or NPC.

iv. Men may join an organization as long as they have a cumulative GPA that meets the requirements of the IFC (2.5) and is in good standing with Sacred Heart University.
v. IFC and chapter recruitment shall remain an alcohol- and drug-free process throughout the calendar year.
vi. At no time should any member of a fraternity use alcohol or drugs to recruit men, regardless if the individual is of legal age to consume alcohol.
vii. All recruitment tools, including apparel, novelties, posters, banners, and schedules must represent fraternity and sorority life in a positive manner, keeping in mind that recruitment materials represent the entire interfraternal community.
viii. Recruitment materials displaying drug/alcohol references, references that could be construed as using women to recruit, etc. are subject to review by the Vice President of Judicial Affairs.
ix. During recruitment events, chapter members are expected to communicate in a way that avoids negative connotations and properly represents the fraternity and sorority community. Examples include but are not limited to: formal, social events, new member education, etc.
x. Current fraternity members are not authorized to initiate conversation with potential new members during the bid-accepting period.
    1. If initial contact is made my the potential new member signyfying the acceptance of a bid, the current fraternity member may respond appropriately and accordingly.

e. Distribution and Acceptance of Bids
    i. Bids may not be given in either the fall or spring semester until the final day of the IFC grace period.
    ii. After the IFC pre-recruitment event period has finished, there will be a maximum of a fifteen (15) class day grace period where chapters can hold recruitment events but not give out bids.
        1. Colonies/associate chapters are not subject to this restriction on bid distribution.
    iii. Bids may not be given during school recess.
    iv. After voting occurs and bids are extended and accepted, a roster of new members must be submitted to the Office of Fraternity & Sorority Life by the date determined by the IFC Advisor.
    v. When extending bids to potential new members, chapters must follow all IFC and Sacred Heart University policies (see the Student Handbook).

vi. All potential new members who are issued a bid to membership from a fraternity, must accept or decline their bid between 10am-2pm through the electronic bid distribution system on the designated Bid Day.
    1. If a PNM does not accept or decline their bid in the provided timeframe the bid is null and void.
vii. Chapters are not permitted to enter on-campus residence halls in order to distribute bids, per University policy.
viii. All bids must be distributed and accepted through the IFC electronic bid distribution system.

f. Education and Initiation
    i. Each member fraternity will have alcohol- and drug-free pledge/associate/new member programs.
    ii. Chapters may not formally or informally educate a new member/pledge/associate member during any school recess.
    iii. Each member fraternity's associate/pledge/new member program must last no longer than six (6) weeks.
    iv. The Initiation date must be set by the chapter and communicated to the new members and IFC Advisor one week after the chapters give out their first bid.
    v. A new member/pledge/associate member may be initiated whenever he has met the requirements of the fraternity to which he is seeking membership within the maximum 6-week time frame.
    vi. All men must be initiated within the semester they accept their bid.
    vii. Following each semester's recruitment process, all new members must complete the online sexual assault, domestic violence and stalking prevention module through Blackboard. Because this module is required for all incoming first-year students to Sacred Heart University, any new member who joins a fraternity in the fall semester who completed the module over the summer will not need to retake the module. For any new member who joins a fraternity in the spring semester, or is an upperclassman of sophomore, junior or senior status joining a fraternity in either semester, the module would need to be retaken. Chapters must have no less than 90% of new members complete the module each semester. If the completion threshold is not met, the member fraternity responsible will be fined by a maximum amount of $300.00. The exact amount will be determined by the current IFC President. This fine may not be appealed.

viii. All new members must attend a general new member meeting after bids are distributed/accepted. This meeting will be held by the current IFC Advisor. Date and time will be coordinated by the IFC Advisor to all chapters.

Article VIII: Hazing

The Sacred Heart University IFC stands behind the University's Policy Statement on Hazing: Sacred Heart University makes every effort to create an environment that is fair, humane and respectful for all students, faculty and staff and works to ensure that academic and co-curricular activities enhance the growth and development of all students. Therefore, and in accordance with state law, Sacred Heart University prohibits hazing of any member of the Sacred Heart community by any organization, student athletic team, group of students or individual. Please see the Sacred Heart Student Handbook for an expanded Definition of Hazing, as well as Connecticut General Statutes § 52-53a, which defines hazing as a criminal offense.

Article IX: Expansion Policies

Open Expansion Policy

A. Sacred Heart University does not permit open expansion.
B. Any fraternity wishing to establish a chapter at Sacred Heart University must contact the IFC President and IFC Advisor.
C. If supported by the University, the IFC President will work with the IFC Advisor to select an ad-hoc committee to review and select new organizations
D. This committee should have at least the following:
    a. IFC President, to serve as chair
    b. A Delegate from each member fraternity in good standing
    c. Graduate Assistant of Fraternity & Sorority Life
    d. Any IFC Executive Board members interested or deemed appropriate by the IFC President
E. This ad-hoc committee will make recommendations to the IFC Advisor regarding if a fraternity should join the existing IFC community.
F. Review and selection process should include an on-campus visit and presentation by interested fraternity to the campus community

Colonization Procedures

A. Once a chapter is selected for colonization the IFC Advisor will work with the IFC Vice President for Recruitment & Public Relations to determine the colonization timeline.
B. IFC member fraternities and members of the IFC are expected to aide in the colonization process and help chapter acclimate to the university
C. The IFC Vice President of Recruitment & Public Relations will work with IFC Advisor and colonizing organization to assist with the publicity.

D. The Vice President of Recruitment & Public Relations will aide in the creation of a list of names of interested men for the new fraternity.
E. The IFC will provide statistics and information regarding the current IFC community, campus climate, and any other reasonable information requested.

Stipulations

A. The IFC Vice President of Recruitment & Public Relations will send current IFC member fraternities a list of men who have accepted bids during the colonization.
B. Once a man has accepted a bid to the colonizing fraternity he is an ineligible candidate for recruitment into the other member fraternities.
C. Per the North American Interfraternity Conference expansion policy, no member fraternity shall inhibit or diminish the colonization efforts or success of the colonizing fraternity.
D. All members are expected to show support and respect to the colonization efforts of new colonizing fraternity.
E. Once the fraternity has been established with a founding class and officers appointed they are required to follow the same attendance/member policy, including payment of dues, for the IFC as standing members.

Article X: Parliamentary Procedure, Policies & Amendments

Parliamentary Procedure

A. These Bylaws shall supersede all previously existing Bylaws of the IFC.
B. If not in violation of the Constitution, Bylaws, or other rules of the IFC, Roberts Rules of Order, newly revised, shall be followed in matters of parliamentary procedures.

Policies

The IFC may create polices, rules, and procedures to promote positive roles and images of member chapters and the Fraternity system. These documents may concern topics that include, but are not limited to, hazing, new member development, alcohol use, neighborhood standards, etc. These policies must pass by an 80% vote of the chapter delegates. Recommendations and guidelines may also be created by a majority vote, but do not have the same weight as policies or standing rules, which are enforceable through the officers or IFC Judicial Board. Any policy, rule or procedure passed by the delegates is binding on all members.

Amendments

Changes to the Bylaws may be adopted with an (80%) vote of the active member fraternity's delegates in good standing.

Enactment

A. If a majority delegate vote passes, in order for the amendment process to be finalized, the document must be hand signed by the current IFC President and Executive Vice

President. Both signatures are required to pass the amendment. If both signatures are not obtained the amendment is tabled until another vote can take place at least 2 weeks after the current one.

B. If one of the two required signatures above are of someone who has lost or is unable to fulfill their duties, the next officer in the line of succession will assume that role and sign for them.

C. This Constitution was amended by the IFC Assembly on: **4/25/2025**

Vote Count:

For: 6

Against: 0

Abstain: 0 (Carries with Majority)

President: Cosmo Siano (Approved at Council Meeting on 4/25/2025)

Executive Vice President: Thomas Malki (Approved at Council Meeting on 4/25/2025)