

DNP Project Proposal Rubric

Rubric Process:

- 1. This rubric is to be distributed to the DNP project team members by the project lead or student immediately following the scheduling of the proposal presentation.
- 2. The DNP project lead or designee will record applicable team discussion in the comments column.
- 3. Criteria scored as acceptable or unacceptable will need student revisions and the DNP project team may require the student to present their revised proposal to the team.
- 4. The final scored proposal rubric should be submitted to Graduate Administrative Assistant or Program Director within 1-week of the proposal presentation with the final written proposal.
- 5. Students required to do revisions and not present again should submit their revised written proposal to the Graduate Administrative Assistant or Program Director and identify the areas that were revised. Students must also show DNP project lead approval of the revised proposal that can be in the form of an email. Students required to present again should follow #4 and should have 2 written proposals and 2 scored rubrics on file with Graduate Administrative Assistant or Program Director.

Student Name:

Criteria	Well Done	Above Average	Acceptable	Unacceptable	Comments
Description of Problem	Describes the	Mostly describes the	Partially describes the	Fails to describe the	
& Significance &	phenomena, its	phenomena, its	phenomena, its	phenomena, its	
Organizational priority	importance to healthcare and affected stakeholders and the organization.	importance to healthcare and affected stakeholders and the organization.	importance to healthcare and affected stakeholders and the organization.	importance to healthcare and affected stakeholders or establish it is an organizational priority.	
Question in searchable format	Using structured method for searchable question	Mostly uses structured method for searchable	Partially uses structured method for searchable	Does not use structured method for searchable	
	(e.g. PICO or PSCO(T).				

Criteria	Well Done	Above Average	Acceptable	Unacceptable	Comments
		question (e.g. PICO or	question (e.g. PICO or	question (e.g. PICO or	
		PSCO(T).	PSCO(T).	PSCO(T).	
Methods for gathering	Detailed description of	Mostly provides a	Partially provides a	Missing or includes	
external and internal	methods for gathering	description of methods	description of methods	little bits of methods for	
evidence and tools used	external and internal	for gathering external	for gathering external	gathering external and	
for critical appraisal	evidence and tools used	and internal evidence	and internal evidence	internal evidence and	
	for critical appraisal	and tools used for	and tools used for	tools used for critical	
		critical appraisal	critical appraisal	appraisal	
Evidence Review	Provides an organized,	Mostly provides an	Partially provides an	Provides single source	
	integrated summary of	organized, integrated	organized, integrated	summaries of the	
	the quality and strength	summary of the quality	summary of the quality	literature that minimally	
	of evidence on solutions	and strength of evidence	and strength of evidence	addresses quality and	
	to practice problem with	on solutions to practice	on solutions to practice	strength.	
	evidence tables in	problem with evidence	problem with evidence	Recommendations lack	
	appendices.	tables in appendices.	tables in appendices.	clarity and support from	
	Recommendations are	Recommendations are	Recommendations lack	evidence.	
	clear and supported by	clear and supported by	some clarity and support		
	the evidence review.	the evidence review.	from the evidence.		
Project goals	States project goals	Mostly states project	Partially states project	Fails to provide	
	using SMART criteria.	goals using SMART	goals or goals partially	appropriate project	
		criteria.	follow SMART criteria.	goals using SMART	
				criteria.	
Framework (s)	Provides appropriate	Provides mostly	Provides a partially	Fails to provide	
	framework to guide	appropriate framework	appropriate framework	appropriate framework	
	project implementation.	to guide project implementation.	implementation.	implementation.	
Context	Describes project	Mostly describes	Partially describes	Fails to provide	
Contont	setting and	project setting and	project setting and	description of the	
			participants or	context or is missing	
	participants or	participants or	1 -	description of elements	
	population; or other	population; or other	population; or other	central to where the	
	elements that are	elements that are	elements that are	change will happen	
	central to where the	central to where the	central to where the		
	change will happen	change will happen	change will happen		

Criteria	Well Done	Above Average	Acceptable	Unacceptable	Comments
Intervention/practice	Provides a detailed	Mostly provides a	Partially provides a	Does not provide a	
change	description of	description of	description of	description of	
	intervention or	intervention or	intervention or	intervention or	
	practice change	practice change	practice change	practice change or is	
				missing most of the	
				details.	
Key Personnel and	Identify agencies,	Mostly identifies	Partially identifies	Does not identify	
Stakeholders	departments,	agencies, departments,	agencies, departments,	needed key personnel or	
	individuals needed to	individuals needed to	individuals needed to	stakeholders	
	complete the project,	complete the project,	complete the project,		
	affected by project,	affected by project,	affected by project,		
	and strategies for buy-	and strategies for buy-	and strategies for buy-		
	in.	in.	in.		
Evaluation plan	Includes a detailed	Includes a summary	Includes a summary	Does not include a	
	summary of:	of:	of the following but	summary of the	
	Data collection with	Data collection with	may be missing some	following and/or	
	outcomes and tracking	outcomes and tracking	details:	missing many details:	
	tools	tools	Data collection with	Data collection with	
	Data analysis plan	Data analysis plan	outcomes and tracking	outcomes and tracking	
	Possible barriers to	Possible barriers to	tools	tools	
	implementation and	implementation and	Data analysis plan	Data analysis plan	
	sustainability and	sustainability and	Possible barriers to	Possible barriers to	
	plans for addressing	plans for addressing	implementation and	implementation and	
	both	both	sustainability and	sustainability and	
			plans for addressing	plans for addressing	
			both	both	
Timeline	Provides realistic	Mostly provides	Partially provides	Does not recognize	
	timeline for project	realistic timeline for	realistic timeline for	potential impact of	
	implementation.	project implementation.	project implementation.	project Timeline. Does	
				not provide, or provides	
				unrealistic, timeline.	

Criteria	Well Done	Above Average	Acceptable	Unacceptable	Comments
Resources	Identifies all resources	Identifies the majority	Partially identifies	Does not provide all	
	(e.g. indirect and	resources (e.g. indirect	resources (e.g. indirect	required resources	
	direct) needed to	and direct) needed to	and direct) needed to	and/or costs.	
	complete the project	complete the project	complete the project		
	and to be able to	and to be able to	and to be able to		
	calculate the return on	calculate the return on	calculate the return on		
	investment	investment	investment		
Approvals for	Identifies required	Mostly identifies	Partially identifies	Does not identify	
Implementation	approvals needed for	required approvals	required approvals	required approvals.	
•	implementation	needed for	needed for		
	(cooperating agencies,	implementation	implementation		
	IRB, etc.)	(cooperating agencies,	(cooperating agencies,		
		IRB, etc.)	IRB, etc.)		
Dissemination Plan	Identifies an appropriate	Identifies a local and	Partially identifies (or	Dose not identify a local	
	local and regional forum	regional forum for	there is a better choice)	and regional forum for	
	for disseminating results	disseminating results in	a local and regional	disseminating results in	
	in poster or oral	poster or oral	forum for disseminating	poster or oral	
	presentation, and	presentation. Identifies	results in poster or oral	presentation not .	
	potential journals for	potential journals for	presentation and	potential journal for	
	manuscript submission	manuscript submission	potential journal for	manuscript submission	
D (N. 1	manuscript submission	NO. 1 1 1 1 1	
References	Current state of the	Mostly current state of	Partial current state of	Missing key citations.	
	science references	the science references	the science references		
	including all appropriate	including all appropriate	including all appropriate		
Clarity of Writing and	disciplines. Writing is crisp, clear,	disciplines. Writing is mostly crisp,	disciplines. Writing is partially	Writing is convoluted	
Writing Technique	and succinct.	clear, and succinct.	crisp, clear, and	and/or unnecessary	
writing recinique	and succinct.	clear, and succinct.	succinct.	words are used.	
			Succifict.	Misspelled words,	
				incorrect grammar, and	
				improper punctuation	
				are evident.	
APA format	Follows all APA paper	Minor APA errors in	Some APA errors in	APA not consistent in	
.	formatting rules	formatting rules	formatting rules	formatting rules	

Criteria	Well Done	Above Average	Acceptable	Unacceptable	Comments
Presentation Format	Format is clear, succinct	Format is mostly clear,	Format is generally	Format is unclear and	
Elements include:	and demonstrates	succinct and	clear, succinct and	poorly designed.	
text/font, text	professional quality.	demonstrate adequate	demonstrate adequate		
alignment/direction,		professional quality.	professional quality.		
color/design, layout,					
transition/animation,					
smart art, shapes,					
tables/charts, graphics					
Oral Presentation	Presenter has	Presenter has	Presenter has	Presenter has	
	professional appearance	professional appearance	professional appearance	unprofessional	
	and demeanor, is well-	and demeanor, is	and demeanor, is	appearance and	
	prepared and answers	prepared and answers to	somewhat prepared and	demeanor, is somewhat	
	questions skillfully.	questions are mostly	answers to questions are	prepared and answers to	
		incomplete.	incomplete.	questions are	
				incomplete.	
APA format	Follows APA	Minor APA errors in	Some APA errors in	APA not consistent in	
(presentation)	presentation formatting	formatting rules	formatting rules	formatting rules	
	rules				

Approved as is	Needs revisions	Needs revisions
	without presentation	and presentation

DNP Project Lead signature/date:

DNP Project Team Member signature/s/date: