# Sacred Heart University Greek Life Policies & Procedures

## Recognition Policy for Fraternities and Sororities
- Eligibility for Membership
- Recruitment
- Requirements for Fraternities and Sororities to Remain in Good Standing
- Governance of the Fraternity & Sorority Community
- Local Fraternities & Sororities
- Order of Omega
- Greek Member Academic Record Release
- Chapter Events
- New Member Education
- Sacred Heart University Anti-Hazing Policy
- State of Connecticut Hazing Law
- Sacred Heart University Alcohol & Other Drug Statement
- Greek Life Judicial Policies
- Expansion of New Fraternities and Sororities

## Appendices
- Appendix A: IFC Constitution & Bylaws
- Appendix B: Panhellenic Constitution, Bylaws & Recruitment Guidelines
- Appendix C: Anti-Hazing Acknowledgement
- Appendix D: New Member Initiation Confirmation Form
- Appendix E: Social Event Registration Form
I. Sacred Heart University Greek Organizations

There are twelve Greek letter organizations recognized on Sacred Heart University’s campus. There are a total of five fraternities which includes four national fraternities (Delta Tau Delta, Kappa Sigma, Iota Phi Theta and Pi Kappa Phi), and one local fraternity (Omega Phi Kappa, Inc.). There are a total of six sororities which includes seven National Panhellenic Conference (NPC) sororities (Alpha Delta Pi, Chi Omega, Delta Zeta, Kappa Delta, Phi Sigma Sigma, Theta Phi Alpha and Zeta Tau Alpha). The fraternities and sororities promote a community focused on leadership, scholarship, community service and friendship.

II. Recognition Policy for Fraternities and Sororities

This policy constitutes the University procedure for the conferral or withdrawal of recognition of fraternities and sororities. It applies to all social fraternities and sororities. This Recognition Policy may be amended or rescinded or superseded at any time by action of the Board of Trustees. Benefits and privileges extended to recognized fraternities and sororities under this, or any other University policy, are subject to the availability of University resources for the purposes specified and do not constitute entitlements.

A. Recognition

Recognition is the formal process by which Sacred Heart University determines whether a social fraternity or sorority may avail itself of certain privileges within the gift of the University. Once recognized, a fraternity or sorority may enroll members from the student body, in accordance with Trustee legislation. It may identify its charter with Sacred Heart University and be eligible for the benefits described herein and the privileges accorded to other recognized student organizations. Recognition serves only the limited purposes described herein and is not intended in any way to alter the legal relationship between Sacred Heart University and the fraternity or sorority. Each fraternity or sorority is, and remains, an independent legal entity responsible for its own actions and for meeting its own legal duties and obligations. It is understood that Sacred Heart University does not, by this action, assume any legal responsibility for the supervision or control of fraternity or sorority activities, but reserves the right to withdraw the privileges conferred by this Policy and to take such other actions as may be lawful and appropriate. Recognition pursuant to this policy does not constitute an endorsement by Sacred Heart University of a particular fraternal organization or its activities.

B. Eligibility for Recognition

Fraternal organizations eligible for recognition under this policy shall have the following characteristics:

1. Chapters shall be legal entities separate from Sacred Heart University.
2. They shall be entitled to be subjectively selective membership in their membership within the limits of the University’s non-discrimination policy.
3. Single sex fraternal organizations shall be entitled to single sex membership consistent with regulations promulgated pursuant to Title IX of the U.S. Education Act Amendments of 1972 and such other laws or regulations as may apply.

C. Conferral of Recognition

Recognition may be conferred, modified or withdrawn by the President or his designee consistent with the provisions of this policy.
D. Levels of Recognition

A fraternity or sorority initially may be granted either Full Recognition or Provisional Recognition.

1. Full Recognition

   Full Recognition signifies that the fraternity or sorority is eligible for the Benefits of Full Recognition, as described below.

2. Provisional Recognition

   Provisional Recognition constitutes a conditional recognition for a specified period, not longer than one calendar year, during which the chapter will be eligible for the Benefits of Full Recognition under this policy.

   Provisional Recognition may be granted at the President’s or his designee’s discretion during the period of initial implementation of this Policy, establishment of a new sorority or fraternity chapter or the re-establishment of a formerly active Sacred Heart University chapter, provided that the group signs a statement of intent to comply with the Criteria for Full Recognition at the end of the provisional period.

   Provisional Recognition expires at the end of the specified period, unless renewed or extended by the President or his designee.

E. Criteria for Full Recognition:

Each fraternity or sorority seeking Full Recognition must demonstrate upon application to the President or his designee, pursuant to procedures established by that office, compliance with the following criteria:

1. Articulation of common goals and standards by the University and chapter.
2. Registration as a student organization.
3. Maintenance of certain materials on file in the appropriate University office:
   a. Statement of Purpose - Principles (updated);
   b. Bylaws and Constitution (confidential - updated);
   c. Annual Statement of Compliance with the University non-discrimination policies and entitlement of single sex membership pursuant to B(3) above, and certification of membership selection based upon a principle of inclusion rather than exclusion;
   d. Current information on the size of the chapter, membership statistics and names of officers;
   e. Annual report of activities;
   f. Annual financial report (confidential);
   g. An acceptable set of rules of conduct by the national organization. These rules of conduct should include sanctions to be used by the national when the rules are violated. The President or his designee shall determine whether the rules are acceptable.
4. Collective responsibility for the behavior of the members when in their chapter house or when acting as a group outside of the chapter house.
5. Operation within the guidelines of the appropriate council.
6. Active participation in council-sponsored programs.
7. Compliance with generally accepted standards of neighborliness, including exterior neatness of the premises, the avoidance of unreasonable noise levels and compliance with related local laws.
8. Membership shall be comprised of Sacred Heart University undergraduate students and is subject to all provisions of this recognition policy.

9. An advisor(s) who serves as a genuine and continuing resource to the chapter.

10. Compliance with the terms of all contractual agreements with the University.

11. Compliance with all applicable University policies, rules and regulations.

12. Cooperation in University investigations concerning compliance with any University policy, rule or regulations

13. Maintain comprehensive general liability insurance in the minimum amount of $1,000,000.00 (one million dollars) of combined bodily injury and property damage. Such liability insurance shall include of Sacred Heart University, its officers, employees and agents, as an additional named insured and shall be written with an insurance carrier acceptable to the University. A certificate of such insurance shall be forwarded to the University as evidence of such coverage, and the University must receive notice of any change, cancellation, or renewal of the policy. The insurance shall be considered primary over any and all collectable insurance that the University may have available.

14. (a) Shall refrain from using, furnishing, or having alcohol and other drugs present during the recruitment, education, initiation, or intake of new members.
(b.) Will not implement or tolerate hazing, as defined by the Campus Code of Conduct, in any form, at any time.
(c.) Shall comply with the initiation deadline determined by the University each semester.

F. Benefits of Recognition

Upon Full Recognition a sorority or fraternity is eligible for the following privileges and benefits:

1. Identification of the chapter with of Sacred Heart University and use of the University's name along with, but not in place of, identification with the sponsoring body.

2. Eligibility for participation in the University's organization(s) related to the self-governance of the Greek system at of Sacred Heart University.

3. Participation in a University membership solicitation programs or separate membership solicitation program, as articulated and monitored by the self-governance organization of the Greek system within the terms of University policies.

4. Participation in the educational, social and athletic programs and activities of the University which are provided for fraternal organizations.

5. Access to and use of University facilities for official functions as approved by the University offices under whose jurisdiction utilization of a particular University facility is regulated and controlled.

G. Continuation of Recognition:

Chapters are required to continue to meet the Criteria for Full Recognition each year to remain recognized and in good standing.
H. Probation and Withdrawal of Recognition:
   1. When in the judgment of the President or his designee a chapter no longer meets the Criteria for Full Recognition, or during a period of Provisional Recognition, no longer is making satisfactory progress toward Full Recognition, Full or Provisional Recognition may be withdrawn, or the chapter may be placed on Probationary Recognition status. Probationary Recognition may include, in the discretion of the President or his designee, the temporary withdrawal of any or all of the Benefits of Full Recognition or the application of such other specific sanctions or limitations as may be deemed appropriate.
   In the event the chapter is not in compliance with the Criteria for Full Recognition upon expiration of the period of Probationary Recognition, the procedures for Withdrawal of Recognition will be initiated.
   Upon demonstration to the satisfaction of the President or his designee that the chapter is once again in compliance with the Criteria for Full Recognition, the chapter may be restored to Full Recognition status.
   2. No decision to withdraw chapter recognition or place a chapter on probation will be taken except upon prior written notice to the chapter of the reasons for such action and after permitting the chapter an opportunity to respond to the notice. The decision of the President or his designee in such matter shall be final.

I. Miscellaneous:
It is understood that fraternities and sororities shall not use the name of the University for any purpose other than chapter identification as described at F(1) above. Any further use of the University's name shall require the prior approval of the President or his designee.
In no event shall any fraternity or sorority use the University's name or tax identification number or hold itself out in such manner as to suggest that it is synonymous with, or authorized to act on behalf of, Sacred Heart University or that its actions are in any way approved, sponsored or endorsed by of Sacred Heart University. Violation of this section may result in withdrawal of recognition pursuant to paragraph H above.
The President or his designee may adopt additional standards, operating principles and procedures not inconsistent herewith, as deemed necessary or appropriate to facilitate the implementation of this Recognition Policy.

III. Eligibility for Membership
   A. Only full-time undergraduate students enrolled at Sacred Heart University are eligible for membership in a fraternity or sorority at SHU. An exception to this policy may be made for part-time second semester seniors with approval from the Director of Greek Life.
   B. Second semester freshmen, sophomores, juniors, seniors and transfer students registering for Greek Life recruitment must have a cumulative college grade point average (GPA) of at least 2.0 (some Greek organization’s GPA requirements may be higher).
   C. First semester freshmen registering for Greek Life recruitment must have a cumulative High School grade point average (GPA) of at least 2.0 (some Greek organization’s GPA requirements may be higher).
D. Greek members must maintain a cumulative college grade point average (GPA) of at least 2.0 to remain active within Greek Life at Sacred Heart University and their chapter (some Greek organizations may have a higher minimum).

E. Chapter members who fall below a 2.0 cumulative grade point average (GPA) will be considered academically inactive. A member with academically inactive status continues to be placed on the chapter roster, however, cannot participate in Greek Life or chapter events, including but not limited to, chapter meetings, recruitment, socials/formals, philanthropy projects, and CPH/IFC sponsored events.

IV. Recruitment
A. Students must register online to be considered for fraternity and sorority recruitment.
B. Fraternity Recruitment will follow the guidelines and schedule established by the Interfraternity Council and Office of Greek Life each semester.
C. Sorority Recruitment will follow the Sacred Heart University Panhellenic Recruitment Guidelines (See Appendix B).
D. All recruitment events must take place on campus, be alcohol free and registered through the Office of Greek Life.

V. Requirements for Fraternities & Sororities to Remain in Good Standing
A. Greek Organizations must meet the following requirements to remain in good standing at Sacred Heart University:
   1. Each organization must have a minimum of ten (10) active members.
   2. The entire chapter must have a combined cumulative grade point average (GPA) of 2.5.
   4. Chapters are responsible for complying with individual organizations’ national policies, including but not limited to, hazing and risk management.
   5. Each chapter must be represented at mandatory meetings and sessions, as outlined by the Office of Greek Life and/or Interfraternity Council and Panhellenic Council.
   6. All new members must be initiated within eight weeks of the commencement of recruitment. The Director of Greek Life will provide the initiation deadline each semester.
B. All chapters must complete and turn into the Office of Greek Life any forms and/or documentation assigned by the Director of Greek Life. The following are required:
   1. Chapter Roster: An accurate chapter roster including member’s names, student id numbers, class year, local address, and cell phone number is due each semester. The Director of Greek Life must be informed of any changes to the roster within 48-hours of a members change in status (i.e. new member or active member withdrawing, going from full-time to part-time undergraduate status, graduating early, or going from inactive to active).
   2. Officer Roster: An accurate officer roster is due each semester and must include the names, titles and phone numbers for all chapter executive board officers.
   3. New Member Education Plan: A New Member Education Plan is due to the Director of Greek Life at the beginning of each semester the chapter is participating in recruitment. The plan must include the date, time, location, and description of everything occurring during New Member Education. This includes, but is not limited to, all meetings, events, and rituals. The
chapter is not permitted to begin New Member Education until the Director of Greek Life approves the plan.

4. Anti-Hazing Acknowledgement (Appendix C): An anti-hazing meeting will take place at the beginning of the fall and spring semester. All Active and New Members of each chapter are required to attend the fall semester anti-hazing meeting. All New Members and any active members who were not active in the chapter during the fall (i.e. study abroad or change in membership status) are required to attend the anti-hazing meeting in the spring. New Member Education cannot begin until all required members have attended the meeting and signed the Anti-hazing Acknowledgement each semester.

5. New Member Initiation Confirmation Form (Appendix D): The Initiation Confirmation Form is due to the Office of Greek Life within two business/school days of the chapter’s initiation being completed.

6. Insurance and Proof of Incorporated Status: All Greek chapters must obtain and maintain Commercial General Liability coverage with minimum limits of $1,000,000 per occurrence and $2,000,000 in the aggregate. Sacred Heart University, Inc. shall be named as additional insured on the policy. If applicable, the Greek organization shall also provide evidence of automobile liability in an amount of $1,000,000 for both hired and non-owned autos. The certificate holder on the Certificate of Insurance shall be:
Sacred Heart University, Inc.
5151 Park Avenue
Fairfield, CT 06825
Local organizations must also submit a copy of their insurance certificate and proof of incorporation to the Office of Greek Life each year.

7. The Faculty/Staff Advisor Agreement Form (Appendix E): Each chapter must have an advisor who is a full-time faculty or staff member of the University.

8. The Office of Greek Life reserves the right to request additional forms and documentation from chapters throughout the year.

VI. Governance of the Fraternity & Sorority Community

All fraternities and sororities at Sacred Heart University will participate as members and affiliate members of the Interfraternity Council (IFC) or Panhellenic Council (CPH). Each fraternity is responsible for upholding the policies as outlined in the IFC Constitution and Bylaws (Appendix A). Each sorority is responsible for upholding the guidelines as outlined in the CPH Constitution and Bylaws (Appendix B). The IFC will meet weekly during the academic year on Thursday at 11 AM. All elected Officers and a Delegate from each fraternity must attend the weekly meeting. The CPH will meet weekly during the academic year on Thursday at 10 AM. All Officers and a Delegate from each sorority must attend the weekly meeting.

VII. Local Fraternities & Sororities

Local fraternities and sororities at Sacred Heart University are unique to Sacred Heart University. Each local organization is to exist solely at Sacred Heart University and shall not operate at any other institution of higher education unless approved by Sacred Heart University and the partnering institution. Local organizations are also not to operate on a city, county or regional level. Sacred Heart University recognizes one local organization: Omega Phi Kappa, Inc. The University will not approve or allow the creation or existence of other local fraternities or sororities.
VIII. Order of Omega

Order of Omega is a National Greek Life academic and leadership honor society with a chapter at Sacred Heart University named the Upsilon Beta Chapter of Order of Omega. The purpose is to recognize excellence in academics and leadership of Greek members at SHU. Applications for membership are reserved for Junior and Senior Greek Life members who have a cumulative GPA of 3.0 or higher. Invitations for membership will be extended to no more than 3% of the Greek community.

IX. Potential Member & Greek Member Academic Record Release

A. The Director of Greek Life will review potential Greek member’s High School and/or college grade point average (GPA) to verify a student’s eligibility to participate in Greek Life at Sacred Heart University. When a student registers online for fraternity or sorority recruitment, they must accept the following terms to be considered for Greek membership:

1. **ACADEMIC RECORD RELEASE**: I understand that to participate in recruitment, I must be a regularly enrolled, full-time student in good standing with Sacred Heart University with a 2.0 or better cumulative GPA or an incoming freshman. I authorize Sacred Heart University’s Office of Greek Life to verify my academic eligibility and release my high school cumulative GPA (for freshmen) or college cumulative GPA (for sophomores, juniors, seniors and transfer students) to chapter officials for recruitment purposes only.

B. The Director of Greek Life will review Greek member’s college grade point average (GPA) to verify the student’s eligibility to be academically eligible to participate in Greek Life at Sacred Heart University. All Greek members must agree to the following:

1. **I understand that in order for sororities and fraternities to adequately carry out their membership and scholarship programs, it is necessary for them to have access to the educational records of their individual members. I hereby authorize the Student Life Office and its staff to release my semester GPA to the Chapter Scholarship Chair and/or Chapter President as well as the Chapter Advisor and/or Scholarship Advisor of my sorority/fraternity. I understand that this authorization is for as long as I am on the new member or active membership roll of my sorority/fraternity. I also consent to having my grade-point average used in computing the total membership grade-point average of my chapter each semester.**

C. Academic Report Process

1. **The Office of Greek Life will run academic reports each fall and spring semester for individual chapters and the fraternity and sorority community. These reports will be based upon the most current roster information on file with the Office of Greek Life.**

2. Individual academic reports cannot be prepared and issued to chapters without the grade release forms having been signed and returned to the Office of Greek Life. These forms give staff the permission to release an individual’s grades as required by the Federal Educational Right and Privacy Act (FERPA).

3. Chapter academic reports can be obtained by the Chapter President, Academic Chair, or Advisor. According to FERPA, reports cannot be sent electronically.

X. Chapter Events
A. Definition of Chapter Events: A function/event may be deemed as a chapter event if any of the following criteria are proven.

1. Event is funded in whole or part by the organization or its representatives
2. Event is endorsed, sponsored or supported by the chapter
3. 50% or more of the chapter membership is in attendance
4. Event is discussed and/or voted on in a chapter meeting
5. An observer would associate the event with the chapter

B. Campus Facility use by Greek Organizations:

1. Greek organizations at Sacred Heart University have the right to reserve campus facilities for the use of approved chapter events and meetings.
2. An Event Registration Form must be submitted and approved for use of any campus facility.
3. Campus facilities and property must be respected by chapters, and left clean after use.

C. Consumption of Alcohol at Chapter Events: The possession, use, and/or consumption of alcoholic beverages during a chapter event, or in any situation sponsored or endorsed by the chapter, is expected to be in compliance with any and all applicable laws and regulations of the state, county, city, university and inter/national organization.

1. Sacred Heart University does not permit unregistered parties, “mixers”, or any fraternity/sorority chapter event with alcohol present that has not been registered and approved by the Office of Greek Life on the Social Event Registration Form (Appendix F)
2. Alumni of a chapter may only attend a Greek Life social event where alcohol is served if they are included in the guest list as the guest of a current undergraduate member. Alumni are required to take the mandatory transportation to and from the event.

XI. New Member Education

A. New Member Education Guidelines:

1. A New Member Education Plan is due to the Director of Greek Life at the beginning of each semester the chapter is participating in recruitment. The plan must include the date, time, location, and description of everything occurring during New Member Education. This includes, but is not limited to, all meetings, events, and rituals. The chapter is not permitted to begin New Member Education until the Director of Greek Life approves the plan.
2. All New Member meetings, events study sessions, etc. are required to take place on campus between the hours of 8AM-Midnight.
3. New Member Education cannot exceed eight weeks.
4. An initiation deadline will be set each semester by the Director of Greek Life which will be eight weeks after fraternity/sorority bid day.
5. The Initiation Confirmation Form (Appendix D) is due to the Office of Greek Life two business/school days after a chapter’s initiation.

B. New Members Withdrawing from a Fraternity or Sorority:

1. The chapter is responsible for informing the Director of Greek Life within 48-hours if a new member (non-initiated) has withdrawn from the organization.
2. Any non-initiated member who withdraws from the organization must meet with Office of Greek Life staff and complete the new member withdrawal survey.

XII. Sacred Heart University Anti-Hazing Policies

Sacred Heart University makes every effort to create an environment that is fair, humane and respectful for all students, faculty and staff. The University is unconditionally opposed to any
activities sponsored by any organization, student athletic team or group of students that involves hazing of any member of the Sacred Heart University Community.

A. Hazing is defined as any action taken or situation, on- or off-campus, which creates mental or physical discomfort, embarrassment, harassment, ridicule or possible mental or acceptable excuse for someone's behavior. Organization members who perpetrate, plan or witness (without reporting) a hazing incident or organization leaders that have prior knowledge or withhold information of an incident may be subject to individual conduct action. The term "member" includes individuals who participate in organization activities on a limited basis or have not been fully initiated into the organization. The following are examples but not an inclusive list:

1. Requesting and/or requiring any member, regardless of status within the organization, to (or attempt to):
   - perform calisthenics (i.e., pushups, sit-ups) and/or physical exercise
   - wear conspicuous apparel
   - engage in public stunts or jokes
   - participate in degrading or humiliating games and/or activities
   - wear or carry specific items (i.e., rocks, paddles, crates, bags, lunch boxes)
   - throw things (i.e., water, paint, food) at any members
   - paddling in any form
   - forced consumption of food or liquids including alcoholic beverages or use of illegal substances
   - request or compel attendance at unannounced events and outings
   - order personal errands run by members
   - participate in pranks or other actions intended to harass any organization member, another organization or any member of the Sacred Heart University community
   - call any members degrading names that may cause embarrassment or ridicule
   - restrict or disrupt the sleep of any member at any time
   - not permit adequate time for studies during recruitment and initiation for new members
   - conduct lengthy work sessions
   - expect members to complete any directives from a member
   - demean any member
   - organize scavenger and treasure hunts
   - cause physical or psychological harm to any members
   - commit any violation of the Student Code of Conduct, federal, state or local law as they pertain to hazing.

2. Hazing also includes any activities not consistent with student organization procedures, fraternity/sorority rituals or policies, student athletic policies and/or Sacred Heart University policies.

3. The executive officers of organizations and new member educator are all responsible for educating the organization and new members about the policy on hazing.

B. Hazing Incident: If a hazing incident within a student organization is reported, the Department of Public Safety, in conjunction with the Associate Dean of Students and/or Director of Greek Life, will investigate the incident. To determine individual and organizational responsibility for hazing incidents, the following criteria are among those used:
1. A hazing incident is presumed to involve those persons directly participating in the incident, or others present at the time it occurs who do nothing to stop the incident.

2. The organization advisor, or any of the executive officers of the organization, are aware of the incident before it takes place with sufficient advance knowledge to prevent its occurrence, but do not prohibit the incident from happening.

3. The organization advisor, any of the executive officers of the organization, or the person charged with the administration of the new member education program are aware of the identity of organization members involved in the incident but refuse to divulge the identity to the appropriate authorities of Sacred Heart University, the police, etc.

4. The incident involves expenditure of any organization funds.

5. The incident is actively or passively endorsed by a majority of the members of the organization.

XIII. State of Connecticut Hazing Law
In the State of Connecticut, the Hazing Law (Sec. 53-23a. Hazing) states:
(1) "Hazing" means any action which recklessly or intentionally endangers the health or safety of a person for the purpose of initiation, admission into or affiliation with, or as a condition for continued membership in a student organization. The term shall include, but not be limited to:
(A) Requiring indecent exposure of the body;
(B) Requiring any activity that would subject the person to extreme mental stress, such as sleep deprivation or extended isolation from social contact;
(C) Confinement of the person to unreasonably small, unventilated, unsanitary or unlighted areas;
(D) Any assault upon the person; or
(E) Requiring the ingestion of any substance or any other physical activity which could adversely affect the health or safety of the individual. The term shall not include an action sponsored by an institution of higher education which requires any athletic practice, conditioning, or competition or curricular activity.
(2) "Student organization" means a fraternity, sorority or any other organization organized or operating at an institution of higher education.
(b) No student organization or member of a student organization shall engage in hazing any member or person pledged to be a member of the organization. The implied or express consent of the victim shall not be a defense in any action brought under this section.
(c) A student organization which violates subsection (b) of this section (1) shall be subject to a fine of not more than one thousand five hundred dollars and (2) shall forfeit for a period of not less than one year all of the rights and privileges of being an organization organized or operating at an institution of higher education.
(d) A member of a student organization who violates subsection (b) of this section shall be subject to a fine of not more than one thousand dollars.
(e) This section shall not in any manner limit or exclude prosecution or punishment for any crime or any civil remedy.

XIV. Sacred Heart University Alcohol & Other Drug Statement
The following is the Alcohol and Other Drug Statement as stated in Sacred Heart University’s Student Handbook (2011-2012):
Philosophy: Sacred Heart University is dedicated to creating an environment that allows students to achieve their educational goals and grow spiritually, intellectually and socially. The University is also committed to supporting students in demonstrating responsible conduct in the best interest of their personal health and well being, the community’s general welfare, and the rights of others.

The University does not condone the illegal or otherwise irresponsible use of alcohol and other drugs. Every member of the University community is encouraged and expected to be aware the risks associated with alcohol and drug use and abuse. This responsibility obligates students to know relevant University policies and federal, state, and local laws and to conduct themselves in accordance with these laws and policies. Students are expected to assume responsibility for their behavior and must understand that being under the influence of alcohol/drugs in no way lessens accountability for their actions.

Sacred Heart University complies with and enforces all federal, state, and local laws that regulate or prohibit the possession, use or distribution of alcoholic beverages or drugs. To these ends, the University publishes the following information regarding University policies and sanctions; laws and penalties concerning substance use and abuse; health and behavioral risks of drug use, and resources for treatment and educational programming.

Alcohol: Sacred Heart University acknowledges the fact that alcohol is a part of society, and supports the contention that use and abuse of alcohol is one of the most serious issues facing university students nationwide. Therefore, we strive to educate students about alcohol effects and the prevention of alcohol abuse.

Alcohol Guidelines & Regulations: The University maintains the position of zero tolerance for those underage students consuming alcoholic beverages.

1. No person under the age of 21 may acquire, purchase, obtain, possess, be in the presence of or consume alcoholic beverages.
2. Use or possession of alcoholic beverages and their sale, delivery, or service to individuals under the age of 21 is prohibited.
3. No person regardless of age is permitted to possess or consume alcohol within the on-campus residential areas (Roncalli Hall, Seton Hall, Merton Hall, Christian Witness Commons, and Scholars Commons) of the university.
4. An individual, 21 or older, may consume alcohol on university property or at university sponsored events (Outpost) only in areas where the university expressly allows the sale and consumption of alcohol.
5. Any alcoholic beverage out of the original container or having a broken seal is considered an open container, which may not be carried or consumed on SHU grounds (except pub area), and related facilities without authorization through an approved alcohol registration form.
6. Students in residence hall rooms where alcohol is present may be considered in violation of this policy for not leaving or reporting violations.
7. Residents are responsible for the actions/behaviors of their guests/visitors regarding alcohol possession and use and are expected to inform the guest of such policies.
8. Possessing, furnishing, consuming or serving from a common source of alcohol (i.e. kegs, beer balls, punch bowls, trash cans or other excessive equivalent number servings.) is prohibited.
9. Kegs and beer balls are not permitted on University property.
10. Creating, offering, or engaging in drinking games and contests (i.e. beer pong etc.) and other behaviors designed for the purpose of becoming intoxicated through the abusive use of alcohol is prohibited.

11. No person may use a fake ID, the driver's license of SHU ID of another, supply such cards to another, furnish false information in obtaining such cards, or deface or alter such cards.

12. Possession or using alcohol paraphernalia or beverage containers whether full or empty (including but not limited to beer bottles or cans, alcohol bottles, beer funnels, beer pong tables are not allowed in University residence facilities.

13. The use or possession of grain alcohol, regardless of age is prohibited.

14. Any public or private use of alcohol by students that leads to public or obvious intoxication to include but not limited to: (slurred speech, difficulty walking, requiring medical assistance, intrusive, destructive, disorderliness or violent behavior) is unacceptable for a Sacred Heart University student and will be treated as a disciplinary matter.

15. All students are responsible for discouraging alcohol-related behavior that is abusive to themselves or to others. Any effort to induce or force a student to drink against his/her expressed desire is prohibited.

16. Operating a motor vehicle while under the influence of alcohol is prohibited.

17. Open containers including cups and squeeze bottles of alcohol are not permitted in public areas such as hallways, lobbies, stairwells, elevators, community or common areas at any time.

18. Alcohol use is allowed for students of legal age (over 21) who reside in PARKRIDGE, TAFT, PARK ROYAL, and OAKWOOD and only in apartments in which all the residents as well as their guest(s) who are of the legal drinking age of 21. All other residence halls and apartments in Park Ridge, Taft, and Park Royal are considered "dry," and no alcohol or alcohol containers are permitted in these areas.

This handbook section defines terms and identifies alcohol guidelines related to students:

- **Legal Age:** State law states that only individuals who are 21 years of age or older may purchase, possess and consume alcohol.

- **Underage:** State law states that individuals under 21 years of age may neither, possess, consume nor purchase alcohol.

- **Intoxication:** No student may be intoxicated while on-campus.

- **Supplying:** No one may purchase for or provide alcohol to anyone underage. It is the responsibility of the host to comply with state and local laws. A social host may be held responsible for injuries and damages caused by a minor who is served alcohol.

- **Open Container:** Any alcoholic beverage out of the original container or having a broken seal is considered an open container, which may not be carried or consumed on SHU grounds (except The Outpost Pub area) without authorization through an approved alcohol registration form.

- **Kegs/Beer Balls:** Kegs and beer balls or common containers over 64 ounces are not permitted on campus (except in The Outpost Pub) without an approved alcohol registration form. Also, alcohol "punches" using wine or hard liquor are not permitted on campus.

- **Sale of Alcohol:** Beer is sold only in The Outpost Pub area during designated hours. Any other sale of alcohol on campus must have approval through an alcohol registration form and State resources. Employees of The Outpost Pub have the right and responsibility to deny the sale of beer to anyone under the age of 21, anyone using or presenting a false ID, anyone intoxicated and for any other reason deemed necessary.

**Drugs:**
The possession, use, manufacture, distribution, possession with intent to sell and/or sale of illegal/unauthorized drugs, drug paraphernalia (including but not limited to pipes, bongs, bowls, etc) or misuse of any product to act as a drug is a violation of state and federal laws, and is contrary to Sacred Heart University policies. Students found responsible for violating any part of this policy, are subject to University disciplinary action and/or arrest and prosecution by state and/or federal authorities.

For students with alcohol or drug addictions, the Counseling & Health service Offices serve as a resource to assist the student in receiving the appropriate assistance for recovery.

XV. Judicial Policies
The Associate Dean of Students, Director of Greek Life, and/or Director of Student Conduct &Community Standards will adjudicate cases involving violations of University policies as well as Greek Life infractions. Greek organizations and their members found responsible for violating, either wholly or in part, the Greek Life Policies & Procedures, Sacred Heart University Code of Conduct or Student Handbook, or federal, state or local law may face one or more of the following sanctions (the list below is not all-inclusive):

A. Referral: Groups or individuals may be referred to the Office of Judicial Affairs and/or International/National/Local Headquarters/Officials.

B. Loss of Campus Privilege: On a case-by-case basis, the following may be lost when groups do not remain in good standing:
   1. Meeting/event privileges
   2. Room/facility reservations
   3. Eligibility for Greek Awards
   4. Participation in Greek Week or other Greek-wide events
   5. Ability to fundraise on campus
   6. Loss of social privileges

C. Greek Organization Probationary Status: Terms of probation as a Greek Organization with the Office of Greek Life, when necessary, include:
   1. Immediate meeting between chapter leadership, advisor(s), and the Associate Dean of Students and/or Director of Greek Life
   2. Immediate notification to International/National/Local entities
   3. Formation of Chapter Improvement Plan (Includes attainable goals and deadlines)
   4. Bi-weekly follow-up meetings with the Associate Dean of Students, Director of Greek Life, and/or Director of Student Conduct & Community Standards
   5. Additional Sanctions/Requirements for chapter’s on probation may include:
      i. Program facilitation
      ii. Community service project
      iii. Loss of social privileges
      iv. Loss of Greek Week or other Greek-wide events
      v. Additional sanctions as determined by the Associate Dean of Students and/or Director of Greek Life

D. Greek Organization Suspension: Terms of suspension with Sacred Heart University, when necessary, whether for a semester or a year, include:
   1. One semester or one year of non-recognition at Sacred Heart University as a Greek Organization
   2. Loss of recruitment privileges
E. Greek Organization Loss of Recognition: Sacred Heart University and Inter/National entities reserve the right to permanently withdraw recognition of a chapter at Sacred Heart University.

F. Other Sanctions as outlined in the Code of Student Conduct & Community Standards.

G. Appeal Process: All appeals must be submitted in writing to the Associate Dean of Students and/or Director of Greek Life for review and investigation within one week of being notified of the sanction.

XVI. Expansion of New Fraternities and Sororities

A. National or International fraternity and sorority headquarters may not solicit or recruit Sacred Heart University students to establish new chapters without the express consent of the Office of Greek Life at Sacred Heart University.

B. New NPC sororities must be approved for expansion by the Panhellenic Council in accordance with established NPC expansion policies. New national fraternities or non NPC national sororities must be approved for expansion by the Office of Greek Life.