

Sacred Heart University Department of Public Safety

2011 Annual Campus Crime Report



Vigilant, Prepared, Responsive

Sacred Heart University

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Public Safety Leadership Team

The Sacred Heart University Department of Public Safety is comprised of a full-time, dedicated staff of trained Public Safety Officers whose primary objective is to provide Safety and Security services to the University Community. The members of the Public Safety Team work to ensure the University Campus is physically safe and procedurally sound in compliance with Federal, State and Municipal statutes and regulations.

SHU Public Safety maintains a strong professional relationship with municipal, state and federal emergency services partners.

In the event of an emergency situation, SHU Public Safety fully integrates with our municipal, state and federal emergency services partners in compliance with Connecticut Statute 10a-55a for Emergency Planning.

We recognize our greatest responsibility is to achieve a safe and secure university community through the utilization of all available resources to maximize personnel, equipment and infrastructure assets at our disposal. The SHU Public Safety Team is diligently working every day to build safety and security programs that will serve to foster confidence in the University Community. The Department of Public Safety promulgates the statement *"Safety Begins with You!"* Therefore, security is the shared responsibility of each member of the University Community.

DPS Leadership Team

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The information in this booklet has been compiled and presented in compliance with the requirements of the Crime Awareness and Campus Security Act of 1990, also known as The Clery Act. Amendments to the Act in 1998 renamed it to “The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” The purpose of this report is to provide valuable resource to the University Community with regards to campus crimes and security policies. Additionally, the report is in compliance with Federal Public Law 101-542,110-315 and Connecticut General Statute 10a-55 to 10a-55c, inclusive concerning uniform campus crime reports.

Overview of Sacred Heart University Community

Sacred Heart University, distinguished by the personal attention it provides its students, is a thriving, dynamic university known for its commitment to academic excellence and community service. Founded in 1963 by the Most Rev. Walter W. Curtis, Bishop of Bridgeport, the University was the first Catholic university in the United States to be led and staffed by lay people. Located between New York City and Boston, the University's main campus is situated in beautiful suburban Fairfield, Connecticut, with branch campuses and/or leased facilities in Trumbull, Bridgeport, Griswold and Stamford, Connecticut, and in the Grand Duchy of Luxembourg. Sacred Heart University is the second-largest Catholic university in New England with a Fall 2009 enrollment of 3,534 full-time undergraduate students, almost 658 part-time undergraduate students and over 1,871 graduate students.

A Community of Learning

Sacred Heart University is first and foremost a community of learning that offers its students - undergraduates, graduates and adults learning on a part-time basis a wide range of interesting academic programs. The University offers more than 40 undergraduate and graduate degree programs within four colleges: [College of Arts and Sciences](#), [Isabelle Farrington College of Education](#), [College of Health Professions](#), [John F. Welch College of Business](#) and [University College](#).

Equal Employment Opportunity Policy

It is the policy of Sacred Heart University to comply with the law regarding equal opportunity for all qualified persons so as to prohibit unlawful discrimination against persons because of race, gender, sexual orientation, pregnancy, color, marital status, veteran status, religion, age, disability or handicap, and national origin or ancestry in its employment policies and its Education and Admissions programs. Sacred Heart University promotes the full realization of equal opportunity throughout the University. Admissions and employment practices and activities are conducted on a non-discriminatory basis as required by law. This policy is also supplemented with a strong commitment to and policy against harassment or retaliation of any kind.

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While Sacred Heart University is committed to complying with applicable federal and state statutes, the pursuit of diversity and fairness is, more importantly, grounded in the mission and educational goals of our institution. This Affirmative Action Plan is a means for Sacred Heart University to implement its Equal Opportunity Policy.

Office of Campus Ministry

The mission of Campus Ministry at Sacred Heart University is to provide an environment which helps members of the Sacred Heart University family develop a richer relationship with God and neighbor through worship, service and the building of community. Anchored in the Catholic Intellectual Tradition, and in recognition of the God-given dignity of every person, we journey together in our common search for truth.

We encourage and assist each member of our community to understand God's calling in his or her life, to become knowledgeable of self and rooted in faith, so as to use their gifts and talents for the betterment of humanity. **The Campus Ministry Office is located across from the Registrar's Office in the Main Academic Building. Please call 203-371-7840 for additional information.**

Campus Policing and Security Policies

34 CFR 668.46 (b) (4) and CGS 10a-55c (1) ; (2) ; (3)

Public Safety Authority and Interagency Relationships

The SHU Department of Public Safety is a non-sworn proprietary organization acting as the designated campus entity to handle all security and public safety functions under the direction of senior university officials. Although Public Safety Officers do not have law enforcement authority to make arrests, the Department of Public Safety enjoys a cooperative working relationship with the local police, fire, and medical first responder agencies. Upon request, the Department of Public Safety will assist crime victims with reporting to the local police any matter for investigation. In addition to our Main Campus in Fairfield, Sacred Heart University owns and/or leases property in other cities and towns, including Bridgeport, Trumbull, Griswold and Stamford.

Public Safety Officers, as University Officials on private property, possess the authority to question, seek photo identification from, and detain or deny access to unauthorized person on campus and at off-site University leased facilities. SHU Public Safety utilizes card access systems and video surveillance to monitor campus buildings and property.

The Department of Public Safety is located in the Main Academic Building and can be reached at 203-371-7995; for emergencies 203-371-7911 (On campus dial the last 4 digits – 7995 or 7911 for emergencies). We encourage students, faculty and staff to program our number in their cell phones and report all crimes properly to Public Safety or Municipal Police Departments. The Department is open 24 hours a day, 365 days a year. Officers are on duty at all times throughout the year.

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The Public Safety Dispatch Center is staffed by either a Dispatcher or an Officer who answers calls for service, assign officers to incidents or calls for service and monitor security cameras, fire and other alarms systems. Officers patrol the campus and near-by University properties on foot, in vehicles and on bicycles.

Off campus properties or residential halls are staffed by Public Safety Officers, but are supplemented by contract security officers when necessary. The Department also has several administrative staff members who assist the Department as needed. The Department is responsible for access key control and issuance, including residential access; the department employs a locksmith as part of its team, who oversees the access control and key issues.

Every year, new officers are sent to the New Hampshire Colleges and University Campus Safety Academy or Fairfield University's Campus Security Officer Academy for in-depth training, which covers the procedural and operational aspects of their job.

The Department of Public Safety reports to the Vice-President for Information Technology and Security, who reports to the Senior Vice-President for Finance and Administration, who in turn reports to the University President.

The Campus Security Act of 1990, also known as the Clery Act requires universities to:

- Publish an annual report every year by October 1st, which contains 3 years of campus crime statistics and certain security policy statements.
- Disclose crime statistics for the campus, public areas immediately adjacent to (or running through) the campus, and non-campus facilities. The statistics must be gathered from the Department of Public Safety, local law enforcement, as well as other University officials who have "significant responsibility for student and campus activities."
- Provide timely warning notices of crimes or incidents that have occurred and pose an on-going threat to students, faculty, and staff.
- Disclose in a public crime log "any crime that occurred on campus... or within the patrol jurisdiction of the campus police or campus security department and is reported to the campus police or security department."

Annual Crime Report

34 CFR 668.41 (e) and 34 CFR 668.41 (c) (2) and CGS 10a-55a (c);(7)(b)

The SHU Department of Public Safety is responsible for compiling the information contained within and distributing this report. The report is distributed to the university community by email announcement prior to October 1 annually. Copies of the Annual Campus Crime Report are available from the [university website](#) or a written copy can be obtained at the Public Safety Dispatch Office.

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The Department works with the various University departments under the Dean of Students and outside municipal law enforcement agencies to compile this information. Copies of the report are available for prospective students at the beginning of each academic year and University employees from the Public Safety Dispatch Office. An email notification is sent to all employees informing them of the report's availability. Public Safety submits all crime statistics to the US Department of Education annually.

Public Safety Mission Statement

To enhance the teaching, learning, working and living environment at Sacred Heart University by promoting and maintaining a safe and secure environment for students, faculty, staff, and campus visitors. Committed to serving with professional excellence, the members of the department will be known for reliability, approachability, calmness, fairness, and a respectful, caring attitude in the performance of their duties, especially in emergencies.

- **The sanctity of human life:** Highest among our values is a most profound reverence for human life, the value of which far exceeds that of any property. We are committed to protecting personal, occupational and environmental safety for our community.
- **Respect:** We respect and safeguard the dignity and rights of all individuals. We treat all persons in a dignified and courteous manner. We demonstrate an appreciation for diversity and recognize that different viewpoints, experiences and backgrounds are central to our understanding and meeting the unique needs of the diverse community that we serve. We are committed to cultivating a community that aspires to the same level of respect for all.
- **Education:** Dedicated to supporting the educational mission of the University, we value experiential learning and emphasize problem solving and conflict resolution in all our dealings with students. In order to assure a safe and secure environment conducive to learning, research, and related activities, we seek solutions to any problem that might interrupt the educational process.
- **Service:** We value the opportunity to provide quality service in a manner that is fair, timely, courteous, responsive and efficient in the implementation of University's policies and regulations regarding safety and order on campus. In living out the University's mission, we also support service to the wider community by participating in University-wide efforts that extend beyond the physical boundaries of the campus.
- **Integrity and Trust:** We strive to maintain the trust and confidence of students, faculty, staff, and the public while working to improve the quality of life on campus. Integrity is the foundation for community support and trust. The University community trusts the Department to exercise its authority with discretion, good judgment, and respect for and commitment to honesty, justice, and diversity. We expect our officers to conduct themselves in a manner that is fair, ethical and legal and that exhibits a sense of duty and respect for the position entrusted to them.

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- **Responsibility and Accountability:** We value the need for effective use of our resources and openness in our department's communication with our University community. We will be responsible for our decisions and actions to ensure that our behavior earns the support and trust of all segments of the public. We are committed to appropriate principles of leadership, management and supervision in exercising stewardship over the human and material resources of the Department. We strive to be both responsive and responsible to publics we serve.
- **Communication:** We encourage employee involvement and information sharing through clear and open communication and objectivity. We desire to foster an environment for active participation in problem solving and development. We support open communication among employees and our partners to enhance cooperation and build trust. We are a resource center for the collection, review, and evaluation of information pertaining to the safety and security of the community and actively share this information with the community in order to promote awareness and response to emerging needs.
- **Partnership, Cooperation and Teamwork:** We value a shared commitment to success through cooperation, partnership, and teamwork. We realize that only through internal cooperation can we foster external cooperation and accomplish our mission. We desire to work with our partners to educate members of the community about their crucial role in the overall safety and security of the community at large. We listen and respond to concerns of the community, and we involve the campus community in all policing activities that directly affect the quality of community life.
- **Excellence:** We strive for personal and professional excellence. We believe that learning and advancing competency are essential to our vitality as individuals and as an organization, and we welcome the challenge of learning whatever is necessary to grow personally and professionally. We actively seek new and better ways to fulfill our mission. We encourage innovation and the contribution of ideas to improve the Department and the quality of services.
- **Professionalism:** Professionalism is nurtured in an environment that encourages teamwork, innovation, and constant self-evaluation. A professional attitude is dedicated to quality, timeliness and excellence in our service to the community. We continually provide training and education to improve our knowledge, skills, and competencies to build and maintain a competent, well-trained, proactive professional workforce.
- **Pride in our profession:** We believe our work to be a source of enjoyment and satisfaction. We are proud of our accomplishments as an integral part of the University community. We believe that each of our responsibilities is essential to the overall mission of the Department. We are proud of our work, one another, our contributions to the community, and of the law enforcement profession. We take pride in all we do.

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Reporting Criminal Incidents and Other Emergencies

34 CFR 668.46 (b) (2)

The Department of Public Safety provides a comprehensive program of security, emergency management, crime prevention, fire safety, locksmith services, emergency medical, parking and related public safety services to help ensure the University community remains a safe and pleasant place in which to study, live, and work. The Department is the primary response agency for all crimes and incidents on campus, providing emergency assistance, investigating and documenting incidents, and is the liaison with the local police, fire, and medical first responder agencies.

Members of the Sacred Heart University community are strongly encouraged to immediately report crimes, suspicious activities or other emergencies to the Sacred Heart University Department of Public Safety. This provides immediate and professional assistance to victims, and also provides Public Safety and the University with an accurate statistical count of crimes. When requested, the Department of Public Safety will assist victims with reporting crimes to the local police.

Student Responsibility

The cooperation, involvement and support of all students in taking an active role in crime prevention are crucial to its success. Students must assume responsibility for their own personal safety, and the security of their personal belongings by taking simple, common sense precautions.

Precautions include always locking residential room doors, not propping open either the room or the exterior building doors, not allowing anyone you do not know into your residential hall, and engraving items of value with a personal identifying number or mark. Also, always locking motor vehicles and placing items of value out of sight, locking bicycles with sturdy locks, utilizing the campus personal safety escort service, and reporting any suspicious activity immediately to the Department of Public Safety.

All students, employees and visitors should report criminal activities to the Department of Public Safety by calling 203-371-7911. Individuals may also report incidents in person at the Public Safety Office in the Main Academic Building.

Emergency blue light call boxes have been installed throughout campus and can be utilized to contact the Department for emergencies or requests for service. Pressing the red button on the call boxes will allow users to directly communicate with the dispatcher and all officers. The call box will first announce the location of the call before the initial transmission.

Crime Reporting

34 CFR 668.46 (b) (2)

Numerous efforts are made to inform members of the campus community on a timely basis about campus crime and crime related issues and concerns. These efforts include:

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1. Annual Report: This Safety and Security Annual Report contains comprehensive information on crime reporting and safety on campus, as well as crime statistics. On or before October 1st of each year, a global e-mail is sent notifying all students and employees that the Annual Report is available online. The email notice also advises that a written copy of the report is available upon request at the Department of Public Safety Dispatch Center located in the Main Academic Building. SHU has a voluntary system under Silent Witness Program and through the Wellness Center for persons to report criminal activities that after investigation and/or analysis will be included in the annual crime statistics.
2. Public Safety Alerts: When circumstances warrant, special printed Public Safety Alerts (or Timely Warnings) are prepared and distributed throughout the campus. The warning will be issued via the Sacred Heart University email system to students, faculty, and staff. Alerts will also be posted in campus buildings and residential halls as may be desirable.
3. Campus Wide Electronic Mail: Email is utilized to inform members of the community of Public Safety Alerts, or other issues or concerns.
4. Residential Life: The Department of Public Safety regularly communicates with members of the Residential Life staff, who are in communication with all resident students.
5. Public Log: A chronological record of all crimes and incidents reported to the Department of Public Safety is maintained at the Dispatch Center, and is available for viewing at any time.

Access to Campus Facilities

34 CFR 668.46 (b) (3)

Most Campus buildings and facilities, other than student residential halls, are accessible to members of the campus community, their guests, and visitors, during normal hours of business, and during designated hours on weekends and holidays, depending on the events and activities taking place outside the normal business hours. (Classes commence at 8:00 a.m. and conclude at 10:10 p.m. weekdays. Event publications will list hours and location for special activities.)

Student Residential Facilities

34 CFR 668.46 (b) (3) and CGS 10a-55c (7)

Sacred Heart University houses approximately 2400 students in various accommodations, including dormitories, suites, apartments and townhouses. Exterior doors to student residence halls and apartment buildings remain locked 24 hours a day. Access to residential facilities and/or interior rooms is controlled by an electronic key access system, a traditional hard key lock, or combination of both. (Refer to the Student Handbook for specific times and administrative procedures or ask your Resident Hall Director for updated information.) The Student Handbook defines the policies concerning the identification and admission of visitors. Under the Dean of Students, Residential Life employees conduct training with students concerning housing security and enforcement procedures. The Student Handbook is available at web link: http://www.sacredheart.edu/pages/3911_student_handbook.cfm

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At Roncalli Hall and Christian Witness Commons, a Public Safety Officer (or contract security officer as needed) monitors access at all times. At Taft Commons, a contract security officer monitors access at all times. At Seton and Merton Halls, contract security officers provide access control at the front doors during the overnight hours. Public Safety Officers on duty also conduct regular periodic patrols and checks of the all residential halls.

Guests and visitors in residential halls must be sponsored prior to entry and accompanied by that sponsor whenever in the residential hall. Visitors are the responsibility of their sponsor and must follow University rules governing their stay (including visitation hours) and show photo identification to the on-duty security officer (or Public Safety Officer) upon request. Residential halls are equipped with intrusion alarms on the exterior doors. When any of these fire doors are used, a local alarm will sound until it is reset by a Public Safety Officer. The assistance of all students in not propping secure doors or letting strangers into the residential facilities is very important.

A Resident Hall Director and student Resident Assistants reside in each residence facility, and are available to provide assistance to students. Sacred Heart University does not have any off-campus student organizations recognized by the University.

Emergency Medical Services

All Public Safety officers are certified in CPR, first aid, ICS 100 and 700 and fire safety procedures. Several officers are certified Emergency Medical Technicians (EMT) and Emergency Response Technicians (ERT). Some officers are also State Certified Firefighters. Each patrol vehicle has a fully stocked first aid bag, and an Automatic External Defibrillator (AED) and oxygen, is kept in one of the patrol vehicles for use on campus. The Athletic Training Department also has several AEDs placed at the William Pitt Center for use there. They are maintained by the Athletic Training Department. There is also an AED located at the Cambridge Campus.

Sexual Assault Awareness Programs & Policies

34 CFR 668.46 (b)(11) and CGS 10a-55a

It is important that all members of the University community take precautions and act responsibly towards the goal of reducing vulnerability for crime. Should you become the victim of a crime, immediately call the Department of Public Safety at (203) 371-7911 (*Emergency line*). The great majority of sexual assaults reported to the Department of Public Safety are committed by acquaintances. Victims of sexual assault are urged to report the incident to the Department of Public Safety as soon as possible, regardless of where the crime took place, and whether or not the offender is known to the victim. Public Safety will work closely with the victim to ensure that the appropriate medical care and counseling is made available and will assist the victim in notifying the appropriate local law enforcement agency, if applicable.

Victims of sexual assault are not required to file formal charges, even if they report the incident to the Department of Public Safety. A Public Safety Officer will present the victim with a full range of options and services available, enabling the victim to choose the most appropriate course of action. Some of the options available to the student victim if sexually assaulted on or off campus are immediate medical attention, counseling, police referral for investigation, immediate relocation to a different residence facility if the offender lives in the same residential

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facility, and changes in the victim's academic class schedule if the victim wishes and if such a change is reasonably available.

Students accused of sexual assault are subject to disciplinary action in accordance with the provisions set forth in the Conduct Code and Judicial Systems section of the Student Handbook, whether or not formal criminal charges are filed by the victim. Both the accuser and the accused are entitled to the same opportunity to have witnesses present (no attorneys allowed) during University disciplinary proceedings, and both are informed of the outcome. A student found to have committed a sexual assault in violation of the Conduct Code and Judicial System section of the Student Handbook is subject to disciplinary action, up to and including suspension or expulsion from the University.

Victims are also advised of the importance of preserving any and all physical evidence that may be present for potential use for criminal proceedings (if desired), and not to use the bathroom or shower until after a hospital examination. After reporting the incident to the Department of Public Safety, victims of sexual assault are strongly encouraged to report the crime to the local police. The Department of Public Safety and the University Counseling Center will provide assistance to victims who wish to report sex offenses.

On Campus assistance for sexual assault victims includes:

- Public Safety 203-371-7995 (routine) or 203-371-7911 (emergency)
- Counseling Center 203-371-7955
- Campus Ministry 203-371-7840
- Student Health Center 203-371-7838
- Office of Residential Life 203-416-3420

Off campus assistance is available at the Center for Women and Families Rape Crisis Center at:

- ♦ 888-999-5545 (TOLL FREE)
- ♦ 203-333-2233
- ♦ 888-568-VEDA (888-568-8332) En Espanola
- ♦ You may also dial 211 for the names of other service agencies.

Campus Sex Crimes Prevention Act

34 CFR 668.46 (b)(12) and CGS 10a-55c (b)

The Federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community of where information concerning registered sex offenders may be obtained. In Connecticut, this information is accessible from the Connecticut State Police at the following website: <http://www.ct.gov/dps>. You can find a link to this website on the Public Safety web page: <http://www.sacredheart.edu/publicsafety.cfm>.

Sacred Heart University has a written policy concerning sexual harassment and new employees receive training from the Department of Human Resources. Sexual Harassment is also a violation of the student code of conduct. Sexual harassment means with respect to an individual, any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature by an agent or an employee of an institution of higher education.

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Sacred Heart University Wellness Center

34 CFR 668.46 (b)(12)

Park Avenue House, 5151 Park Avenue, Fairfield, Connecticut 06825

Counseling Center: 203-371-7955 - All sessions are by appointment. Fax: 203-365-4786

Health Services: 203-371-7838 - Call for an appointment. Fax: 203-365-4743

Note: Public Safety encourages pastoral and professional mental health counselors to refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics.

Alcohol and Other Drug Policy Statement

Philosophy

Sacred Heart University is dedicated to creating an environment that allows students to achieve their educational goals and grow spiritually, intellectually and socially. The University is also committed to supporting students in demonstrating responsible conduct in the best interest of their personal health and well being, the community's general welfare, and the rights of others.

The University does not condone the illegal or otherwise irresponsible use of alcohol and other drugs. Every member of the University community is encouraged and expected to be aware the risks associated with alcohol and drug use and abuse. This responsibility obligates students to know relevant University policies and federal, state, and local laws and to conduct themselves in accordance with these laws and policies. Students are expected to assume responsibility for their behavior and must understand that being under the influence of alcohol/drugs in no way lessens accountability for their actions.

Sacred Heart University complies with and enforces all federal, state, and local laws that regulate or prohibit the possession, use or distribution of alcoholic beverages or drugs. To these ends, the University publishes the following information regarding University policies and sanctions; laws and penalties concerning substance use and abuse; health and behavioral risks of drug use, and resources for treatment and educational programming.

Alcohol Awareness & Abuse Prevention Program

34 CFR 668.46 (b)(8) and 34 CFR 668.46 (b)(10)

Sacred Heart University acknowledges the fact that alcohol is a part of society, and supports the contention that use and abuse of alcohol is one of the most serious issues facing university students nationwide. Therefore, we strive to educate students about alcohol effects and the prevention of alcohol abuse. The University enforces all Federal and State underage drinking laws. Drug or alcohol abuse education programs are provided by the Counseling Center.

Janice Kessler
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SHU Counseling Center
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203-371-7955.

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Alcohol Guidelines & Regulations

CGS 10a-55c (14)

The University maintains the position of zero tolerance for those underage students consuming alcoholic beverages.

1. No person under the age of 21 may acquire, purchase, obtain, possess, be in the presence of or consume alcoholic beverages.
2. Use or possession of alcoholic beverages and their sale, delivery, or service to individuals under the age of 21 is prohibited.
3. No person regardless of age is permitted to possess or consume alcohol within the on-campus residential areas (Roncalli Hall, Seton Hall, Merton Hall, Christian Witness Commons, and Scholars Commons) of the university.
4. An individual, 21 or older, may consume alcohol on university property or at university sponsored events (Outpost) only in areas where the university expressly allows the sale and consumption of alcohol.
5. Any alcoholic beverage out of the original container or having a broken seal is considered an open container, which may not be carried or consumed on SHU grounds (except pub area), and related facilities without authorization through an approved alcohol registration form.
6. Students in residence hall rooms where alcohol is present may be considered in violation of this policy for not leaving or reporting violations.
7. Residents are responsible for the actions/behaviors of their guests/visitors regarding alcohol possession and use and are expected to inform the guest of such policies.
8. Possessing, furnishing, consuming or serving from a common source of alcohol (i.e. kegs, beer balls, punch bowls, trash cans or other excessive equivalent number servings.) is prohibited.
9. Kegs and beer balls are not permitted on University property.
10. Creating, offering, or engaging in drinking games and contests (i.e. beer pong etc.) and other behaviors designed for the purpose of becoming intoxicated through the abusive use of alcohol is prohibited.
11. No person may use a fake ID, the driver's license or SHU ID card of another, supply such cards to another, furnish false information in obtaining such cards, or deface or alter such cards.
12. Possession or using alcohol paraphernalia or beverage containers whether full or empty (including but not limited to beer bottles or cans, alcohol bottles, beer funnels, beer pong tables are not allowed in University residence facilities.
13. The use or possession of grain alcohol, regardless of age is prohibited.

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14. Any public or private use of alcohol by students that leads to public or obvious intoxication to include but not limited to: (slurred speech, difficulty walking, requiring medical assistance, intrusive, destructive, disorderliness or violent behavior) is unacceptable for a Sacred Heart University student and will be treated as a disciplinary matter.
15. All students are responsible for discouraging alcohol-related behavior that is abusive to themselves or to others. Any effort to induce or force a student to drink against his/her expressed desire is prohibited.
16. Operating a motor vehicle while under the influence of alcohol is prohibited.
17. Open containers including cups and squeeze bottles of alcohol are not permitted in public areas such as hallways, lobbies, stairwells, elevators, community or common areas at any time.
18. Alcohol use is allowed for students of legal age (over 21) who reside in Parkridge, Taft, Park Royal, and Oakwood and only in apartments in which all the residents as well as their guest(s) who are of the legal drinking age of 21. All other residence halls and apartments in Park Ridge, Taft, and Park Royal are considered "dry," and no alcohol or alcohol containers are permitted in these areas.

Definitions and Guidelines

Legal Age: State law states that only individuals who are 21 years of age or older may purchase, possess and consume alcohol.

Underage: State law states that individuals under 21 years of age may neither, possess, consume nor purchase alcohol.

Intoxication: No student may be intoxicated while on-campus.

Supplying: No one may purchase for or provide alcohol to anyone underage. It is the responsibility of the host to comply with state and local laws. A social host may be held responsible for injuries and damages caused by a minor who is served alcohol.

Open Container: Any alcoholic beverage out of the original container or having a broken seal is considered an open container, which may not be carried or consumed on SHU grounds (except The Outpost Pub area) without authorization through an approved alcohol registration form.

Kegs/Beer Balls: Kegs and beer balls or common containers over 64 ounces are not permitted on campus (except in The Outpost Pub) without an approved alcohol registration form. Also, alcohol "punches" using wine or hard liquor are not permitted on campus.

Sale of Alcohol: Beer is sold only in the Outpost Pub area during designated hours. Any other sale of alcohol on campus must have approval through an alcohol registration form and state resources. Employees of the Outpost Pub have the right and responsibility to deny the sale of beer to anyone under the age of 21, anyone using or presenting a false ID, anyone intoxicated and for any other reason deemed necessary.

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If illegal use or possession of drugs or alcohol is presumed to be taking place behind closed or locked doors in a residence facility, the Residential Life staff will address appropriately. An announcement will be made that entry to the room will take place. If the occupants of the room do not voluntarily allow access, access will be made by the use of a key.

Events with Alcohol

Every event with alcohol at Sacred Heart University must be registered and authorized through the Student Affairs Office by the Associate Dean of Students. This is necessary for adherence to state and SHU guidelines for legal sale, distribution and consumption of alcoholic beverages. Failure to do so will result in event cancellation.

All applicants must make an appointment with the Associate Dean of Students no later than 2 weeks before the event date (if a Connecticut state-issued temporary permit is needed, applicants will need to make an appointment no later than one month before the event date).

The purchase of alcohol for an event cannot be made using money allocated by Student Government. Alcohol must be ordered by the Associate Dean of Students. An event representative must be present to accept delivery and transfer alcohol to event location.

All events with alcohol require the attendance of the club/organization advisor throughout the entire event. State law and SHU policy mandate that no person under the age of 21 years can purchase, obtain/possess or consume alcoholic beverages. All events at which alcohol beverages are being sold (entrance fee or per drink charge) must be in compliance with state law, requiring a permit from the Department of Liquor Control. Information on obtaining temporary permits can be found in the Student Union Office.

Students who wish to hold an event with alcoholic beverages must contact the Associate Dean of Students in the Student Affairs Office for event registration, guidelines, authorization and ordering. Any event not properly registered through the Student Affairs Office and/or State of Connecticut, will be cancelled. Any function which provides an alcoholic beverage must also provide a non-alcoholic beverage alternative in sufficient quantity and food must be available and featured prominently. Consumption of alcohol is not an acceptable excuse for any behavior deemed inappropriate or in violation of University rules and policies.

Guidelines for Events with Alcohol

- All student events (not in the Outpost Pub) with alcohol must be registered and approved by the Director of Student Union. A six week notice is needed to file for Connecticut state mandated temporary permits. Registration forms, policy and procedure forms and permit information are available in the Student Union Office.
- Alcohol should NEVER be the primary focus of any event.
- Always serve food with alcohol.

High protein foods help moderate the effects of alcohol. At dinner parties, try to not let the cocktail hour extend for a great length of time.

- Never force drinks on your guests.

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Drinks should be paced to help your guests observe their own personal limit. There are those who do not drink, so please be respectful of that decision and right.

- Always have non-alcoholic drinks available.

Create an atmosphere that is comfortable for both drinkers and non-drinkers.

- Close the bar at least one hour before the event ends.
- Always prevent an intoxicated individual from driving.

If you are having an event where alcohol plays a role, then it is the responsibility of your organization to contact the Student Union (203-396-8027) and arrange to have the shuttles extended to 1 AM. There will be a cost charged to your organization for this, but safety comes first.

- The temporary permittee must not drink any alcohol before or during the event.

It is your responsibility as the host and/or permittee to make sure that your guests are not overdrinking. Remember that there are safety and legal issues to consider.

- Always require proof of drinking age.

State law requires that servers of alcohol card every customer or guest. Have a plan for carding (either at the door or at the bar). Serving to underage guests can pose serious legal problems.

- Always deny some service when guests are already intoxicated or when they have had a large number of drinks.
- Control party entrances and exits.

If you are expecting any underage guests, it is important to control access in order to effectively obtain proof of age and to prohibit “sharing” drinks or having others purchase and deliver alcohol to underage guests.

Drugs

34 CFR 668.46 (b)(9) and CGS 10a-55c (4)

The possession, use, manufacture, distribution, possession with intent to sell and/or sale of illegal/unauthorized drugs, drug paraphernalia (including but not limited to pipes, bongs, bowls, etc) or misuse of any product to act as a drug is a violation of state and federal laws, and is contrary to Sacred Heart University policies.

Students found responsible for violating any part of this policy, are subject to University disciplinary action and/or arrest and prosecution by state and/or federal authorities.

For students with alcohol or drug addictions, the Counseling & Health Services offices serve as a resource to assist the student in receiving the appropriate assistance for recovery.

Weapons

CGS 10a-55c (5)

Sacred Heart University enforces state laws concerning the possession of illegal weapons on campus. Weapons, including but not limited to firearms, explosives, fireworks, swords and knives are not permitted on any property owned or leased by Sacred Heart University. Violators are subject to criminal charges and University disciplinary action.

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The University also reserves the right to remove from the possession of anyone on campus (or their residence) any item which may be deemed a threat to the safety and well being of others on campus. Such items include, but are not limited to knives, cap guns, and other objects, which in and of themselves may not be illegal.

Public Safety Responsibilities and Programs

34 CFR 668.46 (b)(5)

Fire Safety and Prevention

The Department is responsible for maintaining fire extinguishers in all University buildings on campus. A contract company is utilized to annually inspect and certify all fire extinguishers, recharging and/or replacing units as required by the NFPA code. All buildings on campus are equipped with fire alarm systems, which when activated sound horns/sirens or voice recordings, and activate visual strobe lights throughout the building. These fire alarms systems consist of smoke detectors, heat detectors and pull stations.

Public Safety Officers respond to fire alarms in all buildings. In addition to the response of Public Safety Officers, the local fire department responds to all audible fire alarms in all residential halls. The residential halls and on-campus apartments are also equipped with sprinkler systems, which if activated, also sound the building fire alarm system. SHU Emergency Evacuation Coordinators assist Public Safety Officers whenever the fire alarm is activated in the Main Academic Building. These persons will walk through their assigned areas and ensure all persons leave upon hearing the audible alarm and proceed to a designated point of egress monitoring that location to prevent persons from entering until the all-clear notice has been given by Public Safety.

Fire Drills- In conjunction with the local fire departments, fire drills are conducted in all residence facilities each semester. It is crucial that resident students comply with the University Fire Safety Regulations, which are published in the SHU Student Handbook.

Annual Campus Fire Safety Report (click to download)

Rape Aggression Defense (RAD)

34 CFR 668.46 (b)(11)

The Department of Public Safety offers the Rape Aggression Defense program. This free self-defense class, designed specifically for women, is a nationally recognized course that gives women the skills needed to prevent and survive a violent attack. The program is usually offered each semester. Further information about the program can be found at www.rad-systems.com

Crime Prevention and Security Awareness

34 CFR 668.46 (b)(6)

The Sacred Heart University Department of Public Safety believes it is more beneficial to prevent crimes than to react to them after the fact. A primary vehicle for accomplishing this goal is the Department's crime prevention program. This program is based upon the concept of eliminating or minimizing criminal opportunities whenever possible, and encouraging students and employees to be responsible for their own security and safety.

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Brochures and posters carrying crime prevention and awareness information related to residence hall safety and security, sexual assault, bicycle security, personal escorts, motor vehicles security and thefts are posted and distributed throughout campus.

Silent Witness Program and Missing Student Reporting



YOU CAN HELP!

Silent Witness - The program was designed as a means for members of the campus community to provide anonymous information to help:

- Prevent Violence on Campus.
- Assist Persons at Risk from Harming Themselves or Others.
- Report Improper Conduct.
- Report General Safety & Security Concerns.
- Report a Concern for a Possible Missing Student.

The program is a computer portal on the Public Safety web site providing a campus wide communication method for anyone to submit information of concern or improper conduct. The program is in compliance with Connecticut Public Act PA 08-157

The Silent Witness Program is not for reporting emergency information.

Silent Witness Program Information is available at web link:

www.sacredheart.edu/silentwitness.cfm

For emergency situations on campus call Public Safety at 203-371-7911.

For routine calls 203-371-7995

Missing Student - If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify SHU Public Safety, Dean of Students or representative of Residential Life. Public Safety will generate a missing person report and initiate an investigation.

Students age 18 or older, including emancipated minors, living in on-campus housing will be provided the opportunity during each registration process to designate an individual to be contacted by Sacred Heart University officials in the event the student is officially reported as missing by a concerned person. (This contact information will only be used for this purpose by university officials and police.) After investigating the missing person report, should Public Safety determine the student is missing and has been missing for more than 24 hours, Public Safety will notify the municipal police department of jurisdiction and the student's emergency or confidential contact. Police will also be contacted if the student has not registered a contact person under this program. Sacred Heart University is required to notify the custodial parent or legal guardian no more than 24 hours after a student *under the age of 18* is determined to be missing.

If SHU Public Safety is unable to ascertain the location of the missing student within a reasonable time based on existing information, the municipal police of jurisdiction will be notified to conduct an investigation. SHU Public Safety will offer assistance to said municipal police agency and continue internal investigative efforts until this matter is resolved. Should the investigation determine the student is missing prior to 24 hours, notification procedures will be implemented.

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Blue Light Call Boxes

The Department maintains 10 blue light call boxes on its Main Campus. They allow an individual in need of assistance to contact the Dispatch Center and provide immediate two-way radio communication. Every Public Safety Officer receives the alert signal and the closest available Officer will respond to assist the party.

Personal Escorts

For locations not served by the University Shuttle service (and when it is not operating), from dusk to dawn the Department of Public Safety provides escorts upon request from, and to, any on-campus location. Medical escorts are also provided to individuals who are injured or temporarily disabled.

New Student Orientation Program

A representative of the Department of Public Safety speaks with parents of new students during the summer orientation programs and to new students in the fall as part of their orientation program.

New Employee Orientation Program

In conjunction with the Human Resources Department, a representative of the Department of Public Safety speaks with new employees about security on campus. At this time, the annual department brochure is distributed to all.

Key Control & Security Card Access

The University Locksmith reports to the Director of Public Safety. The Department of Public Safety provides students with key cards and, where applicable, “metal” keys for their residence facilities. Lost or stolen keys or key cards should immediately be reported to the Department of Public Safety. Faculty and staff are also issued keys and may request keys or lock changes through the Department of Public Safety Locksmith. The University has upgraded to a One-Card system where a student’s SHU ID is programmed to be used as their keycard to their residential hall. Students also use their SHU ID to access their meal plan, make purchases at the campus bookstore, access print/copy stations, access Mac-Gray laundry points, and make purchases through off campus vendors.

Motor Vehicle Registration & Parking Enforcement

The Department of Public Safety is responsible for parking and traffic on campus. Vehicles parked on campus must be properly registered with the University, and obtain the appropriate parking decal. Parking decals may be obtained from the Student Accounts Office.

Parking & Motor Vehicle Handbook

http://www.sacredheart.edu/pages/28806_parking_motor_vehicle_handbook.cfm

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Parking Lot Security

Public Safety Officers in highly visible, well-marked patrol vehicles patrol all parking lots on campus as well as at Oakview, Cambridge, Christian Witness Commons, Parkridge, Oakwood Apartments, and Taft Commons. Officers on foot patrol or bicycles also provide patrol through parking lots. The Department also utilizes work-study students to walk-through the parking lots and act as additional “eyes and ears” for the Department.

Security Alarm Systems

A computer aided alarm system monitors a campus-wide network of intrusion, fire and duress alarms. These systems are monitored 24 hours a day at the Public Safety Dispatch Center.

Security Surveys

Security surveys are conducted of exterior lighting, facility perimeters, doors, locks, and the grounds of the University. Deficiencies are promptly reported to the Campus Operations Department. The Department works with the University Safety Committee, to make regular checks and surveys of the University property as well. The Departments of Public Safety and Campus Operations work together to rectify any problems or deficiencies found during these surveys. We request that employees and students also promptly report any concerns they notice as soon as possible, so that they may be addressed.

Maintenance and Security of Campus Grounds and Facilities

The University maintains a strong commitment to campus safety and security. Exterior lighting is an important part of this commitment. Surveys of all exterior lighting, including parking areas, pedestrian walkways and building exteriors are forwarded to the Campus Operations Department, which expedites work orders (MOPS) that are submitted to them. Members of the University community are encouraged to report any exterior lighting deficiencies to the Department of Public Safety, or directly to Campus Operations.

Public Safety Officers lock the exterior doors of campus buildings each evening after classes end for the day. Door and locking deficiencies are reported to the Campus Operations Department and the Locksmith respectively for corrective action. Public Safety Officers also report to Campus Operations any shrubbery or trees which may pose a security hazard. Campus roadways, parking areas, walkways, buildings, and grounds are patrolled 24 hours a day, every day of the year by Public Safety Officers. Contract Security Officers supplement the Public Safety staff, providing a visible deterrent to crime and serving as additional “eyes and ears” for the Department of Public Safety.

How to create a service request in the ***MAINTENANCE ORGANIZATION PROGRAM - “MOP”***

http://www.sacredheart.edu/pages/1010_request_services.cfm?searchterm=mop_request

Lost & Found

If you have lost property, you may come to the Public Safety Office or call to see if the property was turned in to us.

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Suspicious Mail & Packages

- Any **suspicious packages** (backpacks / book bags) or other items should be reported to Public Safety for immediate investigation and a determination of ownership.
- Global emails should not be sent out concerning lost property. These matters will be handled by the Public Safety Dispatch Office for a determination of ownership.

F.B.I. Definitions of Reportable Crimes

34 CFR 668.46 (b)(1) and CGS 10a-55a

The following definitions are those outlined in the Federal Bureau of Investigation Uniform Crime reporting, National Incident-Based Reporting System (NIBRS), which colleges and universities are required to use in reporting crime statistics:

Criminal Homicide

- **Murder and non-negligent manslaughter-** The willful (non-negligent) killing of one human being by another.
- **Negligent homicide-** The killing of another person through gross negligence.

Forcible Sex Offenses

- **Forcible Rape-** The carnal knowledge of a person, forcibly and/or against the person's will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).
- **Forcible Sodomy-** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or, not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Sexual Assault with an Object-** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body or another person, forcibly and/or against that person's will; or, not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Forcible Fondling-** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

Non-forcible Sex Offenses

- **Incest-** Non forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape-** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

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Robbery

- The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

- An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Simple Assault

- An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation

- To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction / Damage / Vandalism of Property (Except Arson)

- To willfully or maliciously destroy, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Burglary

- The unlawful entry of a structure to commit a felony or theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.
- Included are the sub-categories of Burglary- Forcible Entry, Burglary- Unlawful Entry- No Force, and Burglary- Attempted Forcible Entry

Motor Vehicle Theft

- The theft or attempted theft of a motor vehicle.

Arson

- Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crimes

34 CFR 668.46 (b)(1) and 34 CFR 668.46 (c)(3)

- Any of the aforementioned offenses, and any other crime involving bodily injury, that manifests evidence that the victim was intentionally selected because of the perpetrator's bias.

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The categories of bias are:

- Race
- Gender
- Religion
- Sexual Orientation
- Ethnicity/national origin
- Disability

Below are additional hate crimes added in the Higher Education Opportunity Act of 2008:

Larceny / Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Note: Constructive possession is defined by Black's Law Dictionary, 6th Ed. As "where one does not have physical custody or possession, but is in a position to exercise dominion or control over the thing.")

- Pocket-picking: The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.
- Purse-snatching: The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.
- Shoplifting: The theft, by someone other than an employee of the victim, of goods or merchandise exposed for sale.
- Theft from Building: A theft from within a building which is either open to the public or where the offender has legal access.
- Theft from Coin Operated Machine or Device: A theft from a machine or device which is operated or activated by the use of coins.
- Theft from Motor Vehicle: The theft of articles from a motor vehicle, whether locked or unlocked.
- Theft of Motor Vehicle Parts or Accessories: The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle, or necessary for its operation.
- All other Larceny: All thefts which do not fit any of the definitions of the specific subcategories of larceny or theft listed above.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

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Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property (Except "Arson"): To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Other Offenses

34 CFR 668.46 (c)(1)-(2)

- **Liquor law violations**- The violation state or local law or ordinances prohibiting the manufacture, sale, transporting, furnishing, possession or use of intoxicating beverages, not including driving under the influence and drunkenness. Included in this classification are: the manufacture, sale, transporting, furnishing, possession, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing alcohol to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and attempts to commit any of the above.
- **Drug abuse violations**- Violations of laws prohibiting the possession, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics- manufactured narcotics which can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Weapons law violations**- Violations of law or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification includes offenses which are regulatory in nature. Included in this classification are: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; use, manufacture, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to include any of the above.

Campus Security Authorities

34 CFR 668.46 (b)(2)

- In addition to the Department of Public Safety, the United States Department of Education has defined those who must report crimes for the compilation of this annual report to be school officials “with significant responsibility for student and campus activities.” This includes but is not limited to “student housing...and campus judicial proceedings.” While job titles may vary from institution to institution, the rules indicate that a “dean of students, director of athletics, team coaches, and faculty advisors to students’ groups” would be required to report.

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Referred for Campus Discipline

- The referral of any student to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction. This is the number of referrals, not the number found responsible.

SHU Emergency Management

34 CFR 668.46 (b)(2)



The SHU Comprehensive All-Hazard & Business Continuity Plan (CAH&BCP) encompasses both internal and external resources critical to our success in emergency situations to ensure the business continuation of education services at Sacred Heart University.

Executive - Emergency Management Policy Group (EMPG)

The EMPG's role is that of policy and major decisions. Typically, this would be centered on planning and preparation prior to and recovery from the incident, the long-term effects of the incident and the needs to restore the University to normal operations. The EMPG would be directly involved in incident stabilization only if major expenditures or policy decisions were needed to complete the stabilization. This team provides centralized direction and control of any or all functions as they pertain to Sacred Heart University. Members are as follows:

- President
- Senior Vice President for Finance and Administration
- Provost and Vice President of Academic Affairs
- Vice President for Athletics and Student Affairs
- Vice President for Human Resources
- Vice President for Marketing & Communications
- Vice President for Information Technology and Security
- Vice President for Finance (Liaison to EPT)

Other members for professional and/or technical expertise:

- Dean - College of Education & Health Professions
- Director of Wellness and Health Services (Liaison to EPT)

Managerial - Emergency Planning Team (EPT)

The Emergency Planning Team is organized under the Incident Command System (ICS) and headed by the Incident Commander. EPT members are activated, based on the type and nature of the incident, to manage the operational aspects of the University's response to an emergency event. Each area identified as part of the EPT is determined to have critical responsibilities on a University – wide basis during emergency situations.

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The Executive Director of EM & PS, Director or Assistant Director of Public Safety will test the emergency response and evacuation procedures on an annual basis, documenting a description of the exercise as well as the date and time of the exercise and whether it was announced or unannounced.

Emergency Response and Evacuation Procedures

34 CFR 668.46 (g)

Policy - To ensure the safety of students, faculty, staff and visitors the following procedure has been developed and will be implemented in emergencies during an alarm or when an order to evacuate is given by university officials. The position of a building “*Evacuation Coordinator*” plays a critical role in assisting the Department of Public Safety in many emergency response procedures in each building on campus.

Procedures - An evacuation may be required any time a condition exists which has been deemed an emergency or potential hazardous condition by the Department of Public Safety or University Officials. Therefore, when the fire alarm sounds, the designated Evacuation Coordinators will:

- Announce that all persons must exit the department and proceed to nearest exit.
*The usual indication for evacuation will be the sounding of the fire alarm horn and the flashing strobe lights. Evacuation procedures will commence **immediately** at the sound of the alarm.*
- The Evacuation Coordinator will wear an identifying jacket stating - *SHU Evacuation Coordinator.*
- The Evacuation Coordinator will conduct a quick sweep of their designated area to ensure all persons are complying with the alarm notification.
(Office and department doors should be closed as you exit leaving room lights on.)
- Assist with communication by informing building occupants of emergency issues and consolidating response functions, such as maintaining a “call tree” to communicate with department heads and others during normal hours, who maybe absent at the time of an emergency.
- Act as the point of contact for discussions with SHU Public Safety officials in evacuation procedures.
- ASSIST PERSONS WITH DISABILITIES IN EXITING THE BUILDING!
 - Remember, elevators are reserved for use by the handicapped.
 - Report any missing or persons who need special assistance to a Public Safety Officer immediately upon exiting the building.
- Personal Items - When evacuating the building, please take personal belongings with you that are immediately at hand.
 - It is important that you do not delay leaving your location.
- There may be other emergency situations that call for evacuation without the sounding of an alarm; in such a case, Public Safety Officers and/or Evacuation Coordinators will respond and notify building occupants of the need to evacuate.

When the building alarm sounds or an oral evacuation order is given, all persons should remain calm. Persons should quickly shutdown any hazardous operations or processes and render them safe, if it is possible to do so.

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If an unsafe situation exists that will not allow a shutdown before evacuating, report this to a Public Safety Officer or Evacuation Coordinator as you exit the building. **(Note: When the fire alarm sounds only DPS officials can silence the alarm upon determining the incident is not an emergency condition. Therefore, if the alarm is sounding an emergency situation exists and you must exit the building.)**

Students, Faculty and Staff - Actions required:

- When a building is in full alarm (horns, sirens, strobe lights), **immediately** evacuate the building. Once outside, move to a clear area at least 500 feet away from the affected building(s). Keep streets, fire lanes, hydrants and walkways clear for emergency vehicles and crews. Faculty & staff should lead students by example. Classes should assemble together to ensure that everyone has evacuated the building.
- Instructors must ensure all students evacuate the classroom.
- Do not use elevators to exit a building.
- Report to the nearest exit and await further instructions from Public Safety Officers.
- If you are away from your office or classroom when an alarm sounds, you should exit the building immediately and not return to said office or classroom.
- Do not reenter the building until Public Safety Officers and/or University officials give the *"all clear"* signal after the alarm has been silenced and reset.

Follow any instructions given by Public Safety Officers, Municipal Police or the Fire Department.

SHU EM Symbols - The two symbols below are of great importance in our mission to communicate to the campus community *"timely notices"* of conditions or events involving safety or security matters. We ask that you become familiar with each symbol and read all notices bearing these emergency management symbols.



1. WARNme - When you see the "WARNme" symbol know that SHU Public Safety is informing YOU of important information to increase you're *"Situational Awareness"* regarding campus Safety or Security matters. *YOU'RE ACTIONS AND AWARENESS WILL ASSIST PUBLIC SAFETY IN RESPONDING TO POTENTIALLY HAZARDOUS OR IMPORTANT SITUATIONS THAT COULD IMPACT THE SHU CAMPUS.*



2. CAMPUS ALERT - When you see the "Campus Alert" symbol know that SHU Public Safety has activated a *level (3) or (4) emergency incident on campus* and immediate action is required by YOU for safety and security reasons. SHU Public Safety will deploy the SHU/EAS text message *"Emergency Alert System"* to inform YOU of the incident conditions and further instructions.

Be Vigilant, Prepared and Responsive to these official notices.

FOLLOW INSTRUCTIONS IMMEDIATELY!

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SHU Public Safety & University Officials will keep you informed!

The SHU (4) emergency levels and campus notification communication methods:

- **Level – (1)** covers a short-term internal "routine" emergency involving only university facilities and employees. Limited outside agency involvement may be required. *(Notification by: No campus wide notice – communication from DPS directly to person(s), standard global email and/or IT Connector.)*
- **Level – (2)** includes an emergency with a predictable duration at a single site involving the university and a single outside agency such as the fire department. *(Notification by: No campus wide notice – communication from DPS directly to person(s), standard global email and/or IT Connector.)*
- **Level – (3)** involves an emergency with an unpredictable duration with a multi-agency response. *(Notification by: = SHU web based **Emergency Broadcast System SHU EAS = Blackboard Connect – Emergency Alert System** Also: **IT Connector**, phone tree calls, radio broadcast and/or commercial TV*
- **Level – (4)** relates to a widespread emergency impacting a large segment of the university with long term implications. *(Notification by: = SHU web based **Emergency Broadcast System SHU EAS = Blackboard Connect – Emergency Alert System** Also: **IT Connector**, phone tree calls, radio broadcast and/or commercial TV.*

SHU Emergency Notification – will be given to the campus community, without delay, having taking into account the safety of the community, the content of the notification information, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Emergency Notification Systems

- **SMS/Email / Phone/Fax - SHU EAS / Emergency Alert System.** A combination of cell phone numbers and e-mail addresses will be inputted in order to send text messages to cell phones, e-mail to e-mail address, and recorded messages to cell phones or voice-mail boxes. The message will advise University members that an emergency is occurring on campus. Sacred Heart University is using the Blackboard Connect platform for its mass notification system. Classroom phones (aka "bat phones") will also be utilized to send messages to persons in classrooms.
- **Public Address System** - where applicable the public address systems in buildings will be utilized to make an emergency announcement. Public Safety Officers will also utilize vehicle and portable PA systems.
- **Sacred Heart website** - Emergency Broadcast System announcements. Persons logging onto the SHU website (from off campus) will be redirected to a page where emergency information will be displayed.

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- **Global Outlook** - Email messages sent to all employees, faculty, staff and students advising them there is an emergency on campus and with instructions.
- **IT Connector** - On the desktop of SHU computers, the Campus Alert symbol will pop up providing a message alerting the community of an emergency situation with instructions.

Timely Notification & Crime Alert Policy

34 CFR 668.46 (b)(2)

Purpose

The purpose of this policy is to codify this department's policy and procedures concerning the Timely Notifications & Crime Alerts issued by the SHU Department of Public Safety. This will include all possible vulnerabilities under the doctrine of "All-hazards" as defined by the U.S. Department of Emergency Management and Homeland Security. SHU is taking an affirmative step under its new "warn me" procedure to bring information to the University community that meets or exceeds the statutory requirements of the HEA and serves to protect life and property.

Policy

It is the policy of this department to issue Timely Notifications & Crime Alerts in effort to notify community members about certain crimes in and around our community. For the purposes of this policy, "timely manner" generally means *within 24 hours after an incident* has been brought to the attention of a "campus security authority" as defined in the Clery Act and sufficient information has been gathered to define the nature and scope of the situation.

Further in compliance with the "Timely Notice" provisions of the federal HEA Title IV, Section 485(f) of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 **SHU Public Safety will give "immediate notice upon confirmation" of a significant emergency or dangerous situation that could pose an "immediate threat" to the health or safety of students, faculty or staff**, occurring at locations specified in the Clery Act (i.e., at or near university campus facilities) located in the municipal jurisdictions of Fairfield, Bridgeport and Trumbull, CT. *Note:* Unless the issuing of a notification will compromise efforts to contain the emergency at the discretion of senior SHU DPS or Municipal Police officials.

General Operational Procedure

The Executive Director of EM&DPS, Director of Public Safety or his/her designee are responsible for consulting with department staff, local police department(s), and with other campus authorities (as deemed necessary) in making the determination on a case-by-case basis of when "Timely Notification" information in the form of a Crime Alert is disseminated. These alerts should be approved by the Executive Director EM&DPS, Director of Public Safety or his/her absence these alerts will be approved by the Manager.

When a Crime Alert is issued, it is the responsibility of the issuing authority to cause immediate notification to the representatives of the Dean of Students office, the Department of Institutional Advancement regarding external public communications and other necessary administration. Notification shall also be issued to municipal police departments, if applicable.

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In relation to the Clery Act, a three-prong test shall be applied to determine if a Crime Alert will be issued:

1. Is the incident being reported to Public Safety, as campus security authorities or to municipal police agencies for criminal investigation?
2. Is the complaint identified as a Clery Act crime (Murder; Non-Negligent Manslaughter; Aggravated Assault; Robbery Forcible Sex Offenses; Forcible Rape; Forcible Sodomy Sexual Assault with an Object; Burglary and new hate crimes: larceny / theft; simple assault; intimidation; and destruction, damage, or vandalism of property)?
3. Is the crime considered to represent a serious or continuing threat to students, faculty, staff, or visitors?

Determining whether to issue a Crime Alert for non-Clery Act crimes shall be evaluated on a case-by-case basis, taking into account both the frequency of offense and likelihood for additional occurrence.

Other Important Public Safety Resources

34 CFR 668.46 (b)(5)

1. SHU Municipal Emergency Services Partners (Fairfield, Bridgeport and Trumbull)

http://www.sacredheart.edu/pages/26024_municipal_emergency_services_partners.cfm

2. Student Emergency Guide is available at web link:

http://www.sacredheart.edu/download/2519_studentemguide.pdf

3. Campus Emergency Handbook is available at web link:

http://www.sacredheart.edu/pages/28746_shu_emergency_handbook.cfm

4. Emergency Evacuation Procedures and Coordinators information is available at web link:

http://www.sacredheart.edu/pages/25882_evacuation_coordinators_procedures.cfm

5. Information on Identity Theft Prevention is available at web link:

http://www.sacredheart.edu/pages/29134_identity_theft_prevention.cfm

6. Emergency Notification Sign up Information is available at web link:

http://www.sacredheart.edu/pages/25822_emergency_notification_sign_up_now_.cfm

7. Campus Safety 101 Video and Interactive Quiz is available at web link:

http://www.sacredheart.edu/pages/25119_campus_safety_101_video.cfm



Fairfield Campus

In accordance with Connecticut General Statute 10a-55a(b) and Public Law 101-542, the *Student Right-to-Know and Campus Security Act*, the following data is the statistical crime report for Sacred Heart University's Fairfield Campus in Fairfield, CT. The crime rate is determined by dividing the number of incidents reported by the total number of FTE (Full Time Equivalent) for students and employees for the same calendar period. The total FTE for students and employees for 2010 on Sacred Heart University's Fairfield Campus was **5,273** [students (**4,312**); employees (**961**)]. Approximately **2,072** students and **11** employees lived in campus housing during the 2010-2011 Academic Year.

Note: As the FBI in its own crime report notes: "Caution should be exercised in making any inter-campus comparisons or ranking schools, as university/college crime statistics are affected by a variety of factors. These include: demographic characteristics of the surrounding community, ratio of male to female students, number of on-campus residents, accessibility of outside visitors, size of enrollment, etc."

Type of Offense		Number of Incidents	Crime Rate	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Arrests							
Liquor Law Violations	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	1	.0002	1	1	0	0
Drug Law Violations	2008	2	.0004	2	1	0	0
	2009	8	.0015	8	8	0	0
	2010	4	.0010	4	2	0	0
Illegal Weapon Violations	2008	1	.0002	1	1	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0
Judicial Referrals							
Liquor Law Violations	2008	820	.1555	820	820	0	0
	2009	622	.1180	622	622	0	0
	2010	672	.1274	672	672	0	0
Drug Law Violations	2008	43	.0082	43	43	0	0
	2009	33	.0063	33	33	0	0
	2010	50	.0095	50	50	0	0
Illegal Weapon Violations	2008	1	.0002	1	1	0	0
	2009	1	.0002	1	1	0	0
	2010	0	.0000	0	0	0	0

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Type of Offense		Number of Incidents	Crime Rate	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Criminal Homicide							
Murder/Non-negligent homicide	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0
Negligent manslaughter	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0
Sex Offenses							
Forcible Sex Offenses	2008	0	.0000	0	0	0	0
	2009	1	.0002	1	1	0	0
	2010	0	.0000	0	0	0	0
Non-forcible Sex Offenses	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0
Robbery							
	2008	0	.0000	0	0	0	0
	2009	1	.0002	0	0	0	1
	2010	1	.0002	0	0	0	1
Aggravated Assault							
	2008	1	.0002	1	1	0	0
	2009	1	.0002	1	0	0	1
	2010	1	.0002	1	1	0	1
Burglary							
	2008	33	.0063	33	31	0	0
	2009	18	.0034	18	13	0	0
	2010	9	.0017	9	7	0	0
Motor Vehicle Theft							
<i>***4 golf carts & 2 motorcycles</i>	2008	6***	.0011	6	0	0	0
<i>**1 golf cart</i>	2009	2**	.0004	2	0	0	0
<i>*Vehicle recovered on campus</i>	2010	1*	.0002	1	0	0	0
Arson							
	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0

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Type of Offense		Number of Incidents	Crime Rate	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Hate Crimes							
Race	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0
Gender	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0
Religion	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0
Sexual Orientation	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0
Ethnicity	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0
Disability	2008	0	.0000	0	0	0	0
	2009	0	.0000	0	0	0	0
	2010	0	.0000	0	0	0	0

Definitions:

On Campus - any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and a) property within the same reasonably contiguous geographic area of the institution that is owned by the institution but is controlled by another person, b) is frequently used by students and c) supports institutional purposes (such as food or other retail vendor).

Residential Facility - is a subset of 'on campus' crimes, which includes only those crimes that were reported to have occurred in dormitories or other residential facilities for students, on campus.

Non-Campus Building or Property - is defined as any building or property owned or controlled by a student organization officially recognized by the institution and any building or property (other than a branch campus) owned or controlled by an institution of higher education that: a) is used in direct support of, or in relation to, the institution's educational purposes, b) is frequently used by students, and c) is not within the same reasonably contiguous geographic area of the institution.

Public Property - is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, and is within the campus, or immediately adjacent to and accessible from the campus.

Hate Crimes - is defined by the Department of Education in the Federal Register Part IX-34 CFR Part 668 as crimes involving bodily injury, larceny/theft, simple assault, intimidation, and/or destruction/damage/vandalism/ of property in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim that are reported to campus authorities or local police agencies.

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Stamford Campus

Type of Offense		Number of Incidents	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Arrests						
Liquor Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Drug Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Illegal Weapon Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Judicial Referrals						
Liquor Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Drug Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Illegal Weapon Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0

Sacred Heart University

Type of Offense		Number of Incidents	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Criminal Homicide						
Murder/Non-negligent homicide	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Negligent manslaughter	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Sex Offenses						
Forcible Sex Offenses	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Non-forcible Sex Offenses	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Robbery						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Aggravated Assault						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Burglary						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Motor Vehicle Theft						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Arson						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0

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Type of Offense		Number of Incidents	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Hate Crimes						
Race	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Gender	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Religion	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Sexual Orientation	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Ethnicity	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Disability	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0

Address: 12 Omega Drive
Stamford, CT 06907

About the campus: Sacred Heart University's Stamford Campus is the University's largest off-site operation. The 25,000 square foot, executive-style facility has 13 classrooms, 2 computer labs, a student lounge area, offices and a large conference room. The Stamford Campus is focused on personalized service, small classes, and flexibility.

Administration: Mary Lou DeRosa, *Dean University College* - (203) 396-8321 derosam@sacredheart.edu
Angela Pitcher, *Administrative Assistant* - (203) 371-7832 pitchera@sacredheart.edu

Emergency Services: Police - 911 or (203) 977-4444 (non emergency)
Fire - 911 or (203) 977-4763 (non emergency)
Health - (203) 977-5889



Sacred Heart University



Griswold Campus

Type of Offense		Number of Incidents	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Arrests						
Liquor Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Drug Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Illegal Weapon Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Judicial Referrals						
Liquor Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Drug Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Illegal Weapon Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0

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Type of Offense		Number of Incidents	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Criminal Homicide						
Murder/Non-negligent homicide	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Negligent manslaughter	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Sex Offenses						
Forcible Sex Offenses	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Non-forcible Sex Offenses	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Robbery						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Aggravated Assault						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Burglary						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Motor Vehicle Theft						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Arson						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0

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Type of Offense		Number of Incidents	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Hate Crimes						
Race	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Gender	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Religion	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Sexual Orientation	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Ethnicity	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Disability	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0

Address: Griswold High School
267 Slater Avenue, Griswold, CT 06351

Mailing Address: P.O. Box 399, Griswold, CT 06351

About the campus: The Griswold Campus is a unique “Learning Lab” in the fact that the university shares facilities with Griswold High School. Graduate-level courses leading to [CT Teacher Certification](#), [the Master of Arts in Teaching degree](#), [CT School Administrator Certification](#) and the [Sixth Year degree in Educational Leadership](#) are offered evenings and week-ends throughout the year.



Administration: Dr. Karen Christensen, *Director* - (860) 376-8408 christensenk@sacredheart.edu
Beth Keane, *Assistant to the Director* - (860) 376-8408 keanee@sacredheart.edu

Emergency Services: Griswold Police - 911 or (860) 376-2583 (non emergency)
Resident Trooper or CT State Police Troop E - (860) 848-6500
Griswold Fire - 911 or (860) 564-5610 (non emergency)
Ambulance - (860) 376-3080

Inclement Weather: If Griswold Public Schools are closed, the Griswold Campus is closed as well for SHU students, faculty and staff. For weather updates, check television channels: 3 & 8 or radio stations: 1310 WICH, 1510 WNLC or 97.7 FM WCTY.



Luxembourg Campus

Type of Offense		Number of Incidents	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Arrests						
Liquor Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Drug Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Illegal Weapon Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Judicial Referrals						
Liquor Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Drug Law Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Illegal Weapon Violations	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0

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Type of Offense		Number of Incidents	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Criminal Homicide						
Murder/Non-negligent homicide	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Negligent manslaughter	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Sex Offenses						
Forcible Sex Offenses	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Non-forcible Sex Offenses	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Robbery						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Aggravated Assault						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Burglary						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Motor Vehicle Theft						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Arson						
	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0

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Type of Offense		Number of Incidents	On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Hate Crimes						
Race	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Gender	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Religion	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Sexual Orientation	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Ethnicity	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0
Disability	2008	0	0	0	0	0
	2009	0	0	0	0	0
	2010	0	0	0	0	0