

University College



UNIVERSITY COLLEGE

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University College brings Sacred Heart University's resources and programs to adults, part-time students and to the community. It is also the college that develops and implements innovations in pedagogy, delivery and content.

University College administers Weekend University, the summer credit program, Winter Intersession, and the Center for Financial Education. Off-site campuses in Derby and Stamford are an integral part of the college.

A major objective for the college is to maintain and expand its position as the regional leader in providing learning opportunities to adult students. This is accomplished by stressing teaching, student service and access, responsiveness to the emerging educational needs and Sacred Heart University's mission and values. University College develops, markets and delivers certificate and degree programs designed for adult learners. It is responsive to the education needs of business, social service and professional and governmental organizations.

Specialized Services and Programs of University College

AHEAD Program (Adults in Higher Education working for Accelerated Degrees)

AHEAD is an accelerated degree program in Business Administration and Finance. This special program provides working adults who have family and other responsibilities the unique opportunity to complete a degree in half the time

of a traditional part-time program. It consists of five terms per year. Each term is seven and one-half weeks in duration. Classes meet two nights per week in two-hour-and-fifteen-minute evening sessions, or one night per week for a four-and-one-half-hour session.

Academic Services

Academic Services are designed to assist adult students in establishing and achieving educational goals. Services include pre-admission and new-student advisement, degree planning information, academic support and referral. Academic support assistance is available in the areas of academic and peer advisement, major options and declaration, early and mid-term assessment indicators, course selection and registration.

Academic Skills Assessment

University College ensures that students in the program are well prepared to handle any and all situations connected with the college experience. Through the Jandrisevits Learning Center, placement testing is offered in Math and English; appropriate coursework is recommended; and assistance is provided in the areas of critical thinking, memory skills, problem solving, reading comprehension, test taking, time management and public speaking.

Assessment of Prior Learning

Adult learners have accumulated a wealth of experience throughout life. Sacred Heart University recognizes that knowledge and expertise are not exclusively delivered in a college classroom. University College can provide mechanisms for adult students to convert life's education to college credit. Through CLEP, DANTES and EXCELSIOR national testing, portfolio presentation, and American

Discipline	Courses Only (No Major/Minor)	Associate's Degree	Bachelor's Degree	
			Major	Minor
General Studies		Yes	Yes	

Council on Education and New York REGENTS'-sanctioned noncollegiate sponsored learning, students can earn as many as 60 credits.

Career Counseling Services

Professional staff members work with students to assess abilities and interests in order to formulate a potential study plan. Emphasis is on planning for life. Services are offered to identify and establish career goals, address current career issues and research new options. In-depth career consultation, testing and resumé assistance are available on an appointment basis. As students progress through the academic program, assistance in the disciplines necessary for securing the optimal career position is offered as required.

Financial Assistance Services

The Office of Student Financial Assistance counsels students regarding all of the options available to meet the cost of education. By combining grant money, government-subsidized loans, low-interest loans, deferred payment plans, employer reimbursement opportunities, VA eligibility programs, VISA and MasterCard financing, a plan will be designed for the specific requirements of each student.

Curricular Formats in University College

University College allows students to pursue undergraduate study in a variety of formats. Classes are offered at Sacred Heart University campuses in Fairfield, Stamford and Derby. Students can elect from the following choices:

Accelerated Classes

Traditional collegiate study terms run anywhere from 15 to 18 weeks. University College can consolidate class time periods to speed up course completion. Depending on the course, students can choose 5½- or 7½-week terms, with class meetings either once or twice per week, intensive sessions of varying lengths or a weekend schedule.

Many students are able to accumulate more than 30 credits in just one year.

Online Learning

Sacred Heart University's Online Learning is an Internet-based teaching/learning experience. The University uses Blackboard as its learning platform. Blackboard is educational software which provides a user-friendly interface, with simple point-and-click access to course content, collaborative workspaces, and online resource centers. It is available 24 hours a day and allows for easy information flow between student and instructor. Courses require that students work independently and interdependently with their instructor and with fellow students. A commitment to do this is required of the students in order to sustain their participation. Participants must maintain their own access to the Internet, with e-mail capability and have Microsoft Word or compatible word processing software.

Guided Independent Learning

University College provides qualified students the option to engage in advanced or specialized independent study in a given academic area. Faculty members guide students through all phases.

Traditional Semester Study

Adults who prefer standard course presentation and time intervals can elect to tailor their programs in the traditional format, both during the day and in the evening. Many students "mix and match" course delivery formats, depending on subject, content and degree of difficulty.

Weekend University

The Weekend University offers University core curriculum courses that facilitate the pursuit of a degree. There are two sessions offered in an alternating weekend schedule, allowing students to take two courses per semester in this format.

The Center for Financial Education

The Center for Financial Education was established on the Stamford Campus of Sacred Heart University to offer greater Fairfield County opportunities for continuing education in the financial services area. The center assists the university in carrying out the mission of being “able to respond to an ever-changing world” and “combining education for life with preparation for professional excellence.”

Offerings include:

- The Financial Planning Certificate Program
- Project Management
- Series 7 Prep
- Series 6 and 63 Prep

Baccalaureate Degree in General Studies

The General Studies program was developed specifically for adult students interested in custom-designing their own multidisciplinary curriculum. It allows students to investigate areas of study that best serve their life and/or work situation. Students select courses from either one or two broad areas of study. With the help of a faculty advisor, a cohesive plan of study, which culminates in a project to synthesize the learning experience, is designed. Classes may be taken in any number of formats.

Program Structure

Students select 36 major credits from either one or two broad areas of study plus a capstone project (3 credits). The broad areas of study are:

- Arts and Humanities
- Natural Science, Numerical and Symbolic Reasoning
- Professional Studies
- Social Science

A capstone project course is required at the end of

the program to synthesize learning. In developing the General Studies major, students, with the help of a faculty advisor, formulate a comprehensive plan of study. This ensures the pursuit of a meaningful program rather than a collection of unrelated electives.

Course Scheduling

Students may select courses from the University's regular day and evening offerings in the Fall, Winter Intersession, Spring and Summer terms. Students can also take courses in an accelerated format, as well as on weekends. The program is available at the main campus in Fairfield, with selected courses offered at the Stamford and Derby campuses.

Qualifications for Admission

Admission to the General Studies program is open to individuals with a high school diploma or its equivalent. Students who already have transfer credits are also welcome.

Curriculum

In addition to the 39 credits in the major, there is a 54-credit University core curriculum and 27 credits of general electives. Credit through CLEP, DANTES and EXCELSIOR exams and through the Assessment of Prior Learning Program is also available.

Credit Certificate Programs

Sacred Heart University offers credit certificate programs as a short-term goal and as a way to enhance students' knowledge and skills in a particular area, by providing specialized in-depth instruction. Credits earned can be later applied to an associate or baccalaureate degree program.

Programs available in Business are: Administrative/Information Management, Computer Science and Information Technology, Financial Management, International Business, and Marketing.

Programs in Arts and Sciences include the Certificate in Catholic Theological Studies and Certificate in Catholic Studies.

Certificate Program in Administrative/Information Management

The certificate program in Administrative/Information Management prepares professionals to work in and manage an office productively. Individuals with business sense, organizational skills, management know-how, computer ability and communications expertise are in great demand. This course of study prepares individuals to work in positions as administrative support personnel, potential office managers, trainers and information personnel.

Required Courses*

- BU 201 Organization Management
- BU/CA 221 Business Communications
- CS 100 Introduction to Information Technology
- CS elective in consultation with department chair
- BU elective in consultation with department chair

*Work experience may be substituted for one of the five courses listed at the discretion of the appropriate faculty chairperson.

Certificate in Catholic Studies

The goal of this certificate is to provide students an interdisciplinary exposure to the ideas that constitute the Catholic intellectual traditions. To complete the certificate, a student must take four courses identified by The Center for Christian Thought, Ethics, and Culture (CCTEC) as part of the Catholic Studies Program. The courses must come from at least two different departments/disciplines, one of which must be Religious Studies. The fourth and final course is considered a capstone course that allows the student to bring together the various aspects of the Catholic Intellectual Tradition into one focus for analysis. The Certificate in Catholic Studies is part of the tra-

ditional academic program that will allow students to explore the Catholic Intellectual Tradition as it is manifested in every academic field.

Certificate in Catholic Theological Studies

The Certificate in Catholic Theological Studies is awarded to students who take Religious Studies 101, plus three more courses from a special list of Religious Studies and Philosophy courses, and who write a capstone paper in their fourth course. The goal is for students to make an in depth exploration of some of the issues studied in Roman Catholic fundamental, systematic, and moral theology. One of the courses selected fulfills the University-wide requirement to take one course in either Religious Studies or Philosophy beyond the introductory courses. Contact: Dr. Brian Stiltner 203-365-7657

Certificate Programs in Computer Science and Information Technology

The Computer Science and Information Technology certificate programs provide a foundation for scientific use of computers and information technology applications. Students earn a certificate by completing six courses from either the regular computer science option or the information technology option, provided that the prerequisites are met.

Computer Science

- CS 111 Introduction to Structured Programming
- CS 112 Data Structures
- CS 241 Advanced Programming Concepts Using “C”
- CS 312 Software Engineering
- CS 341 Analysis of Algorithms
- or
- CS 233 Visual Basic
- CS 366 Object-Oriented Programming (OOP) in C++

Information Technology

CS 101 Web Design and Visual Tools
CS 102 Multimedia for Non-Majors
or
CS 331 Multimedia Applications
CS 111 Introduction to Structured Programming
CS 112 Data Structures
CS 233 Visual Basic
CS 368 Microsoft Windows NT

Certificate Program in Financial Management

Individuals wishing to pursue careers in finance or change career paths and move into financial positions benefit greatly from this uniquely designed certificate program. The course of study is also of value to those who hold jobs in finance but need more in-depth knowledge.

The curriculum is designed to develop knowledge and skills for professional positions in financial, corporate, governmental and nonprofit institutions. The certificate is earned by taking a series of five courses in Financial Management and related topics and earning a C or better in each course. Students who successfully complete two basic Accounting courses, such as AC 101 and AC 105, or their equivalent, are eligible. Each course can be taken for credit. Courses apply to certain associate degree programs, and can be applied toward a Bachelor of Science degree in Finance.

Required Courses

FN 215 Financial Management
FN 251 Corporate Finance
FN 314 Financial Analysis
FN 315 Investments
FN 316 International Financial Management

Certificate Program in International Business

This certificate program is designed to provide individuals with intensive training in the fundamentals of international business. Interested individu-

als who work in the international realm of business or who wish to prepare for positions in international business, as well as experienced individuals wishing to make career changes, may find this certificate extremely beneficial. Credits earned in this program can be applied to an associate or baccalaureate degree. The curriculum consists of five, three-credit courses, two of which are required, and three electives in the International Business area.

Required Courses

BU 201 Organization Management
IB 278 Principles of International Business

Electives

BU 257 Business Ethics
EC 303 Global Macroeconomics
EC 322 International Economics
EC 344 Comparative Economic Systems
FN 316 International Financial Management
EC/FN 386 Japan: The Economic and Financial System
IB 203 Intercultural Management
IB 233 International Business Law
IB 264 International Marketing

Certificate Program in Marketing

This certificate program provides an opportunity to secure in-depth marketing knowledge and to apply these credits to a degree program in Business Administration.

The curriculum consists of five, three-credit courses, two of which are required, and three electives. Students who do not have at least three years of responsible business experience must take BU 201 (Organization Management) and BU 202 (Organizational Behavior) as prerequisites for the Marketing certificate program.

Required Courses

MK 261 Principles of Marketing
MK 262 Principles of Advertising

Electives

IB 264 International Marketing

MK 263 Principles of Retailing and Merchandising

MK 286 Consumer Motivation

MK 296 Marketing/Consumer Law

MK 299 Special Topics in Marketing

MK 361 Marketing Management

MK 362 Marketing Research

SM 265 Sport Marketing